

COURSE OVERVIEW HE1714-1D

NEBOSH Certificate in Health & Safety Leadership Excellence

Course Title

NEBOSH Certificate in Health & Safety Leadership Excellence

Course Date/Venue

Session 1: August 05, 2024/AI Aziziya Hall, The Proud Hotel Al Khobar, Al Khobar, KSA
Session 2: November 04, 2024/Boardroom 1, Elite Byblos Hotel Al Barsha, Sheikh Zayed Road, Dubai, UAE



Course Reference

HE1714-1D

Course Duration/Credits

One day/0.9 CEUs/09 PDHs

Course Description



This practical and highly-interactive course includes real-life case studies and exercises where participants will be engaged in a series of interactive small groups and class workshops.

Health and safety is a key performance measure within successful and forward-thinking organisations. Effective leaders understand that health and safety is not just a moral imperative, but also contributes to the achievement of objectives across the organizational spectrum covering finance, operations, compliance and governance.



Productivity improvements, competitive advantage, talent retention and effective risk management are just a few of the things which flow from strong organisational health and safety performance and culture.



Whether it is finance, marketing, human resources, or health and safety, leaders should always seek to develop their high-level understanding within each component part of their organisation in order to monitor and positively influence overall performance. The NEBOSH Certificate in Health and Safety Leadership Excellence is designed to support both leaders and aspiring leaders in gaining core understanding of how their behaviours and responsibilities directly impact on health and safety management.

Unit HSL1 is a taught unit, assessed by an on the day assessment which includes a leadership intervention that the participant is planning to undertake the assessments will be marked by the Haward Technology and maybe moderated by NEBOSH

This course is designed to provide participants with a detailed and up-to-date overview of NEBOSH Certificate in Health and Safety Leadership Excellence. It covers the reasons for and benefits of health and safety leadership excellence; the importance of an agreed health and safety vision and the business benefits excellent health and safety leadership bring; the moral, legal and business reasons for good health and safety leadership; and how leaders can gain assurance that health and safety is being managed effectively, how good leadership can positively influence health and safety culture and how human failure can impact on decision making.

During this interactive course, participants will learn the mental shortcuts, biases, habits and beliefs can influence decision making process; the different leadership styles including transformational, authentic, resonant and transactional; the five values and supporting foundations of the HSE's health and safety leadership model; and how relationships with the workforce can be built by effective leadership communication.

Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Achieve the NEBOSH Certificate in Health and Safety Leadership Excellence
- Discuss the reasons for and benefits of health and safety leadership excellence, the importance of an agreed health and safety vision and the business benefits excellent health and safety leadership bring
- Discuss the moral, legal and business reasons for good health and safety leadership
- Explain how leaders can gain assurance that health and safety is being managed effectively, how good leadership can positively influence health and safety culture and how human failure can impact on decision making
- Recognize how mental shortcuts, biases, habits and beliefs can influence decision making process
- Identify the different leadership styles including transformational, authentic, resonant and transactional
- Apply the five values and supporting foundations of the HSE's health and safety leadership model
- Explain how relationships with the workforce can be built by effective leadership communication

Exclusive Smart Training Kit - H-STK®



*Participants of this course will receive the exclusive "Haward Smart Training Kit" (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials, sample video clips of the instructor's actual lectures & practical sessions during the course conveniently saved in a **Tablet PC**.*

Who Should Attend

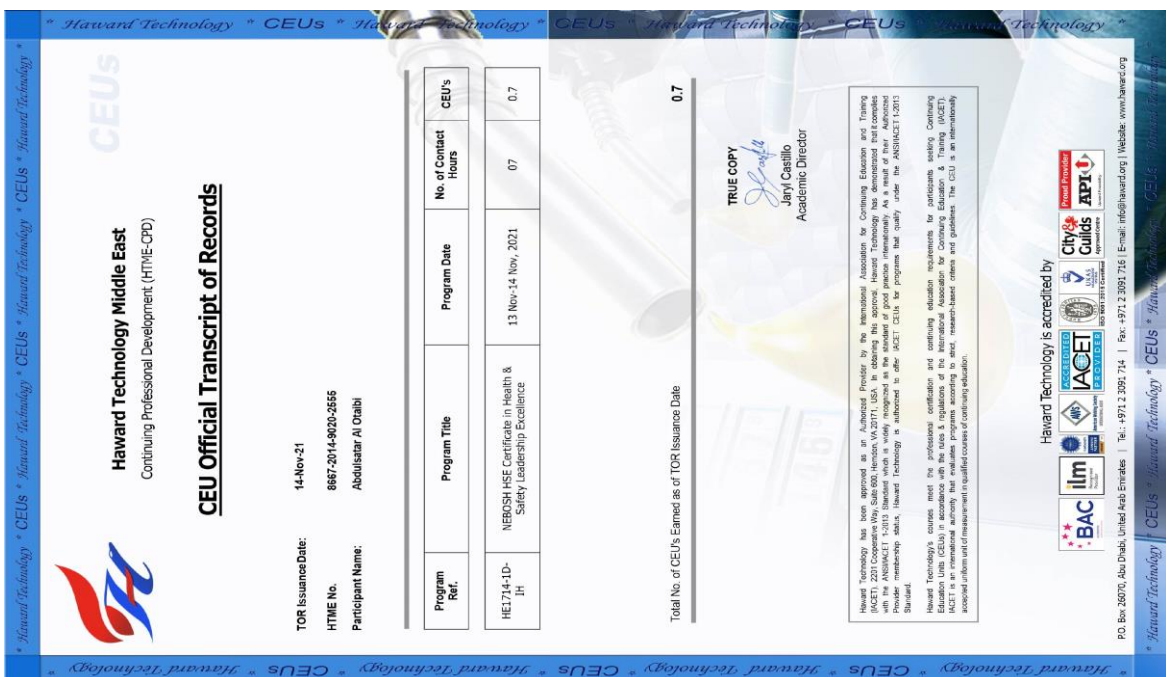
This course provides an overview of all significant aspects and considerations of NEBOSH Certificate in Health and Safety Leadership Excellence for senior business leaders and those who aspires to this role in the future.

Course Certificate(s)

- (1) NEBOSH HSE Certificate in Health and Safety Leadership Excellence will be issued to participants who have successfully passed the written examination.





- (2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.



Certificate Accreditations

Certificates are accredited by the following international accreditation organizations:-

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NEBOSH: The National Examination Board in Occupational Safety and Health
 Haward Technology is an **Accredited Course Provider** and **Learning Partner** of The National Examination Board in Occupational Safety and Health (**NEBOSH**) with **Learning Partner Number 931 Bronze**. NEBOSH is the awarding body approved by Scottish Qualifications Authority (SQA). Haward Technology is authorized to offer NEBOSH's comprehensive range of globally-recognized qualifications designed to meet the health, safety, environmental and risk management needs of all places of work.
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The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **0.9 CEUs** (Continuing Education Units) or **09 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

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British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Mr. Danie Martin, is a **Senior HSSE Consultant** with extensive years of experience within **Oil, Gas, Refinery and Petrochemical** industries. His wide experience covers **Security Risk Management & Managing Risk in Process Plant, Risk Assessment & Hazard Identification, Hazardous Materials (HAZMAT), Hazard Communication (HAZCOM), Hazard Recognition & Assessment, Risk Control, Cryogenics, MSDS, Liquefied Natural Gas, Hazard Monitoring Techniques, Environmental Pollution Prevention, Hazardous Classification, Packaging & Labelling, Chemical Transportation, Waste Management, Chemical Spill Clean Up, Risk Assessments, Safety & Emergency Plans, Working at Heights, Firefighting, Rescue & Operation, Fall Protection, HSSE Emergency Response & Crisis Management Operations, Confined Space Entry, Construction Health & Safety, HSSE Principles & Practices, HSE Quantitative Risk Assessment (QRA), Root Cause Analysis & Techniques, Hazardous Materials & Chemicals Handling, Chemical Spills, Safety Precaution & Response Action Plan, PSM, PHA, HAZOP, HAZID, Hazard & Risk Assessment, Task Risk Assessment (TRA), Incident Command, Accident & Incident Investigation, Emergency Response Procedures, Job Safety Analysis (JSA), Behavioural Based Safety (BBS), Work Permit & First Aid, Emergency Response, H₂S, ERP Preparation, Project HSE Management System, Health & Hygiene Inspection, PTW Control, Process Modules Fire & Gas Commissioning, Ergonomics, Lockout/Tagout, Fire Safety & Protection and Spill Prevention & Control.**

During his career life, Mr. Martin has gained his practical and field experiences through his various significant positions and dedication as the **Safety Manager, Acting Safety Manager, SHE Supervisor, HSES Auditor, Senior Trainer/Lecturer, HSE Advisor, Principal Safety Officer, Site Safety Officer**, Doctor's Assistant and **Safety Officer** from various international companies like Data Matrix, **Technip France, Foster Wheeler**, Kwazulu Private Ambulance Service, Thames Valley Hospital, **Sasol** and **Sasolburg**.

Mr. Martin has a **Bachelor's** degree and holds a **National Diploma in Safety Management**. Further, he is a **Certified Instructor/Trainer** and a well-regarded member of the **Health Professions Council of South Africa (AEA)**, the **Institution of Occupational Safety and Health (IOSH)** and the **South African Council for Project and Construction Management Professions (SACPCMP)**. He has further delivered numerous trainings, courses, seminars, workshops and conferences worldwide.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

- 30% Lectures
- 20% Practical Workshops & Work Presentations
- 30% Hands-on Practical Exercises & Case Studies
- 20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Course Fee

US\$ 1,750 per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day

Exam Fee

US\$ 120 per Delegate + **VAT**.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 - 0800	<i>Registration & Coffee</i>
0800 - 0815	<i>Welcome & Introduction</i>
0815 - 0830	PRE-TEST
0830 - 0905	Introduction <i>Aims of the Course, Housekeeping Arrangements etc • The Five Leadership Values and Supporting Foundations Details on the Assessment</i>
0900 - 0915	Element 1.1: Outline the Reasons for & Benefits of Health & Safety Leadership Excellence, The Importance of an Agreed Health & Safety Vision & The Business Benefits Excellent Health & Safety Leadership Bring <i>What is Leadership • Activity: The Reasons for and Benefits of Effective Health and Safety Leadership; What Makes a Good Health and Safety Leader?; Health and Safety Vision, that is it, What Vision their Organisation has and What is Important to Include in a Health and Safety Vision</i>
0915 - 0930	Element 1.1: Outline the Reasons for & Benefits of Health & Safety Leadership Excellence, The Importance of an Agreed Health & Safety Vision & The Business Benefits Excellent Health & Safety Leadership Bring (cont'd) <i>Building & Promoting a Shared Health & Safety Vision (Health & Safety Leadership Value 1) • Assessment Activity 1</i>

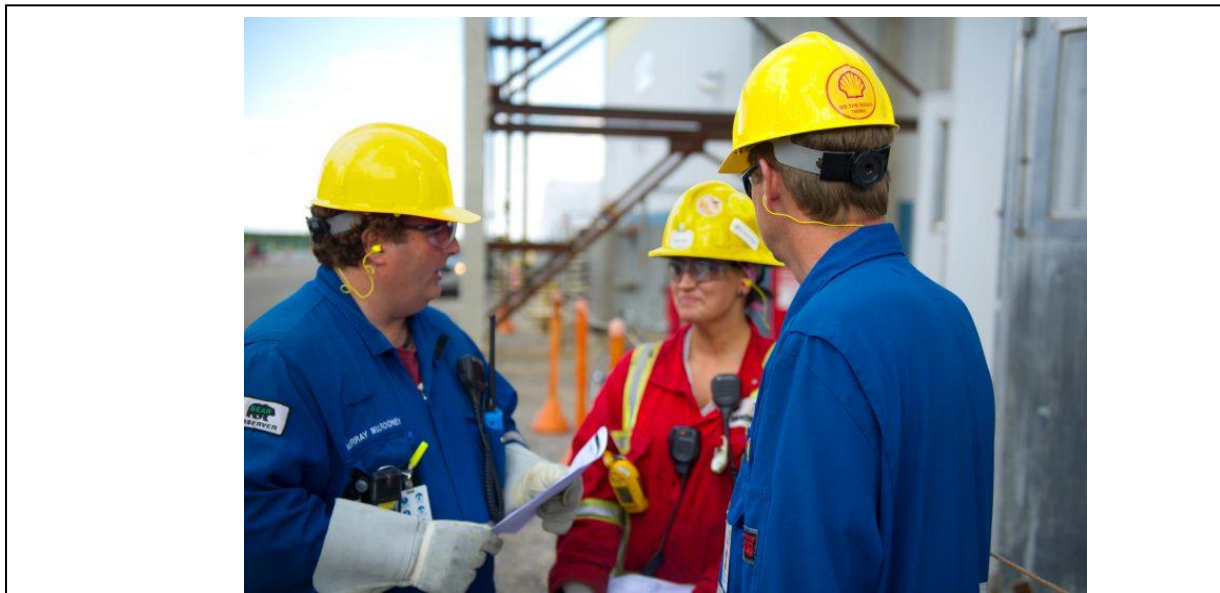
0930 - 0955	<p>Element 1.2: Discuss the Moral, Legal & Business Reasons for Good Health & Safety Leadership Moral (Societal Expectations Of Health And Safety Leaders) • Risk Profile • Legal • The Concept of 'Reasonably Practicable' • Section 36 • Section 37 • Company Directors Disqualification Act 1986 • Gross Negligence Manslaughter & Corporate Manslaughter and Corporate Homicide Act 2007 • Group Discussion • Factors which could Affect Health and Safety Standards • Brief Overview of the International Labour Organisation • The Requirements of Article 20 of the Occupational Health and Safety Convention 1981 • Business • Explain the Real Costs of Incidents</p>
0955 - 1015	<p>Element 1.3: Understand How Leaders can Gain Assurance that Health & Safety is Being Managed Effectively The Context of the Organization • Health and Safety Management System • Governance, Competency and Resource • Approval and Monitoring of Performance Indices • The Roles of Continuous Improvement, Horizon Scanning and Benchmarking</p>
1015 - 1020	<p>Element 1.4: Explain How Good Leadership Can Positively Influence Health & Safety Culture Definition of Safety Culture</p>
1020 - 1035	<p>Element 1.4: Explain How Good Leadership Can Positively Influence Health & Safety Culture (cont'd) Promoting Fairness and Trust in Relationships with Others (Health and Safety Leadership Value 4) • Assessment Activity 2</p>
1035 - 1045	Break
1045 - 1100	<p>Element 1.4: Explain How Good Leadership Can Positively Influence Health & Safety Culture (cont'd) EHS Management as a Conduit to Change • Blame Culture • Activity: Group Discussion • Three Aspect Approach to Safety Culture (Psychological, Behavioural, Situational) • Levels of Maturity in Health and Safety Culture • Activity (Indicators, Leading Indicators, Lagging Indicators) • Measuring the Right Thing • High Reliability Organizations • Activity: Recognise any HRO Factors Within their Own Organisation</p>
1100 - 1150	<p>Element 2.1: Understand How Human Failure can Impact on Decision Making Definitions of 'Error' and 'Violation' • Give Brief Description of Each Type of Error (Skill-Based and Mistakes) and Violation • Suggested Case Studies (Slip of Action, Routine Violation, Situational Violation, Exceptional Violation) • How Human Failures can Affect Safety Culture</p>
1150 - 1205	<p>Element 2.1: Understand How Human Failure can Impact on Decision Making (cont'd) Providing Support and Recognition (Health and Safety Leadership Value 3) • Assessment Activity 3</p>
1205 - 1225	<p>Element 2.2: Recognise How Mental Shortcuts, Biases, Habits & Beliefs can Influence Decision Making Process The Dual System of Thinking • Reliable Mental Shortcuts • Activity: Ask Learners to Consider the Way in Which the Representative Heuristic may Influence their Thinking</p>

1225 - 1255	Lunch
1255 - 1315	Element 2.2: Recognise How Mental Shortcuts, Biases, Habits & Beliefs can Influence Decision Making Process (cont'd) <i>The Concept of Individual Risk Perception</i>
1315 - 1325	Element 2.2: Recognise How Mental Shortcuts, Biases, Habits & Beliefs can Influence Decision Making Process (cont'd) <i>Four Biases and How these can Affect Decision Making • Activity: How Can the Effective Health and Safety Leader Ensure that Decisions are Made Based on More than a Feeling?; Ask Learners to Consider How Habits could Affect the Health and Safety Decision Making Process</i>
1325 - 1410	Element 3.1: Outline Different Leadership Styles Including Transformational, Authentic, Resonant & Transactional <i>Explain Each Type of Leadership Style • Activity: Group Discussion on Transactional Leadership, Authentic Leadership, Resonant Leadership</i>
1410 - 1440	Element 3.2: Apply the Five Values & Supporting Foundations of the HSE's Health & Safety Leadership Model <i>The Three Supporting Foundations of Leadership</i>
1440 - 1455	Element 3.2: Apply the Five Values & Supporting Foundations of the HSE's Health & Safety Leadership Model (cont'd) <i>Being Considerate and Responsive (Health and Safety Leadership Value 2) • Assessment Activity 4</i>
1455 - 1505	Break
1500 - 1515	Element 3.2: Apply the Five Values & Supporting Foundations of the HSE's Health & Safety Leadership Model (cont'd) <i>Assessing Own Health and Safety Leadership</i>
1515 - 1525	Element 3.3: Explain How Relationships with the Workforce can be Built by Effective Leadership Communication <i>Leadership Walkabouts • Activity: What the Walkabout Means</i>
1525 - 1535	Element 3.3: Explain How Relationships with the Workforce can be Built by Effective Leadership Communication (cont'd) <i>What is Rapport and Barriers to Building Good Rapport • Activity: What Possible Barriers there may be to Building Rapport with their Own Workforce</i>
1535 - 1555	Element 3.3: Explain How Relationships with the Workforce can be Built by Effective Leadership Communication (cont'd) <i>Communication • Demonstration of Mirroring Using Learners • Golden Rules of Communication'</i>
1555 - 1610	Element 3.3: Explain How Relationships with the Workforce can be Built by Effective Leadership Communication (cont'd) <i>How Information can be Given</i>
1610 - 1620	Element 3.3: Explain How Relationships with the Workforce can be Built by Effective Leadership Communication (cont'd) <i>How Information can be Gathered</i>
1620 - 1635	Element 3.3: Explain How Relationships with the Workforce can be Built by Effective Leadership Communication (cont'd) <i>Encouraging Improvement, Innovation and Learning (Health and Safety Leadership Value 5) • Assessment Activity 5</i>

1635 - 1645	Element 3.3: Explain How Relationships with the Workforce can be Built by Effective Leadership Communication (cont'd) Positive Reinforcement, Negative Reinforcement and Punishment
1645 - 1655	Element 3.3: Explain How Relationships with the Workforce can be Built by Effective Leadership Communication (cont'd) Last Activity: Leadership Intervention
1655 - 1700	Course Conclusion Using this Course Overview, the Instructor(s) will Brief Participants about the Course Topics that were Covered During the Course
1700 - 1715	Practical Assessment
1715 - 1730	Presentation of Course Certificates
1730	End of Course

Practical Sessions

This practical and highly-interactive course includes real-life case studies and Exercise:-



Course Coordinator

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