

COURSE OVERVIEW PM0090J1
Project & Construction Management – Advanced
(Aligned with PMI Requirements)

Course Title

Project & Construction Management-Advanced
(Aligned with PMI Requirements)

Course Date/Venue

November 24-28, 2024/Boardroom 1, Elite Byblos Hotel Al Barsha, Sheikh Zayed Road, Dubai, UAE

Course Reference

PM0090J1

Course Duration/Credits

Five days/3.0 CEUs/30 PDHs

Course Description



This practical and highly-interactive course includes various practical sessions and exercises. Theory learnt will be applied using our state-of-the-art simulators.



This course covers the main training requirements in line with the **Project Management Institute (PMI)** to enable the participants to sit for the PMI examination that will lead to their registration as **“Project Management Professionals” (PMP)**.



Management will benefit through the use of the principles of time and cost control as advocated in the Project Management Body of Knowledge (PMBOK) of the PMI. Sound principles and Tools make the control of one’s resources practical and efficient. Participants will clearly understand and use the philosophies, basic tools and techniques of project management. Further, they will understand the risks and pitfalls in administration, scope management, people management, pricing and control in projects and preventive actions to minimize project risks. The course will enable participants to apply techniques for project feasibility analysis, and analyze project viability (payback, technological and operational).

This course is in line with the **PMI (Project Management Institute)** training requirements and with the relevant experience will enable the participant to apply to the PMI for acceptance to their examination for the PMI licenses. (Details of the full PMI requirements are available on the PMI web-page, www.pmi.org)

The course is carefully developed to reflect the best practices that also match the training requirements of distinguished professional organizations such as the Project Management Institute (**PMI**) and **FIDIC**. The Professional Development Units/Hours (**PDUs**) or Continuing Education Units (**CEUs**) awarded to our participants are recognized by the Project Management Institute (**PMI**) and by the International Association for Continuing Education & Training (**IACET-USA**).

The course includes a comprehensive e-book entitled “*A Guide to the Project Management Body of Knowledge (PMBOK Guide)*”, published by Project Management Institute, which will be given to the participants to help them appreciate the principles presented in the course.

Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Apply and gain advanced knowledge on various functions, techniques, procedures and requirements of project and construction management in line with the PMI standards
- Review the project management planning techniques including its scope, activities, networks, schedules and costs
- Identify the different kinds of project management control techniques and become familiar with the project management organizing and leadership
- Explain the purpose and scope of project charter and improve risk management process and application
- Employ quality management in construction project and acquire knowledge on life cycles and milestones including their features, importance and use
- Gain knowledge on the elements of HR in projects and recognize the significance of people and interaction management
- Determine the importance of scope control management and present scenarios and cases of scope control in construction
- Carryout project acceleration techniques and use the various key factors to be considered in managing construction contracts
- Carryout project selection using feasibility, viability and project payback and explain the elements and concerns of project pricing

Exclusive Smart Training Kit - H-STK®



*Participants of this course will receive the exclusive “Haward Smart Training Kit” (H-STK®). The H-STK® consists of a comprehensive set of technical content which includes **electronic version** of the course materials, sample video clips of the instructor’s actual lectures & practical sessions during the course conveniently saved in a **Tablet PC**.*

Who Should Attend

This course provides an advanced overview of project and construction management for managers, engineers and supervisors who already have knowledge of project management techniques and tools as well as for the managers who are directly responsible for projects and need to manage the task professionally. The course is also beneficial for those who want to know about pitfalls in their environments when managing project management consultants.

PMI Recognition of Haward Courses

The Project Management Institute (**PMI**) recognizes Haward's Certificates and Continuing Education Units (CEUs).

The recognition and acceptance of our PDUs/CEUs fall under Categories E, F and G of PMI's "Professional Education" section at the PMP Application. Hence, what the delegates simply need to do is to complete this section as part of the PMP Application and submit it to PMI upon the receipt of Haward's certificates and ANSI/IACET's CEUs. PMI will automatically accept the delegates with 30 Contract Honors as a fulfillment of the required Professional Education.

Haward Technology, being the first **Authorized Provider** of the International Association for Continuing Education & Training (**IACET-USA**) in the Middle East, is authorized to award ANSI/IACET **CEUs** that are automatically accepted and recognized by the Project Management Institute (**PMI**).

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

- 30% Lectures
- 20% Practical Workshops & Work Presentations
- 30% Hands-on Practical Exercises & Case Studies
- 20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.
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Course Fee

US\$ 5,500 per Delegate + **VAT**. This rate includes Participants Pack (Folder, Manual, Hand-outs, etc.), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Course Certificate(s)

(1) Internationally recognized Wall Competency Certificates and Plastic Wallet Card Certificates will be issued to participants who completed a minimum of 80% of the total tuition hours and successfully passed the exam at the end of the course. Certificates are valid for 5 years.

Recertification is FOC for a Lifetime.

Sample of Certificates

The following are samples of the certificates that will be awarded to course participants:-





- (2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.

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CEUs

Haward Technology Middle East
Continuing Professional Development (HTME-CPD)

CEU Official Transcript of Records

TOR Issuance Date: 28-Apr-17
HTME No. PAR11317
Participant Name: Nawaf Al Hafeti

Program Ref.	Program Title	Program Date	No. of Contact Hours	CEU's
PM090J1	Project & Construction Management - Advanced (Aligned with PM Requirements)	April 24-28, 2017	35	3.5

Total No. of CEU's Earned as of TOR Issuance Date **3.5**

TRUE COPY

Maricel De Guzman
Academic Director

Haward Technology has been approved as an Authorized Provider by the International Association for Continuing Education and Training (IACET), 1760 Old Meadow Road, Suite 500, McLean, VA 22102, USA. In obtaining this approval, Haward Technology has demonstrated that it complies with the ANSI/IACET 1-2013 Standard which is widely recognized as the standard of good practice internationally. As a result of their Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for programs that qualify under the ANSI/IACET 1-2013 Standard.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking Continuing Education Units (CEUs) in accordance with the rules & regulations of the International Association for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology is accredited by

P.O. Box 26070, Abu Dhabi, United Arab Emirates | Tel.: +971 2 3091 714 | Fax: +971 2 3091 716 | E-mail: info@haward.org | Website: www.haward.org



Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

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The International Accreditors for Continuing Education and Training (IACET - USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units (CEUs)** in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

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British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:

	<p>Mr. Drag Zic is a Senior Project Management Consultant with over 30 years of extensive experience. His expertise mainly covers Project & Contract Management; Project Management, Planning, Budgeting & Cost Control, Scheduling, Budgeting & Cost Control; Project Management Essentials, Advanced Project Management, Project Reporting, Best Practices for Managing Multiple Projects, Document Management, Record Management, Leadership & Business, Performance Management, Customer Service Management, Quality Management, Risk Management, Data Management Systems, R&D, Research Management, Leading Effective Meetings, Leadership & Business, Presentation Skills, Decision Making Skills, Communication Skills, Negotiation Skills, Coaching & Mentoring, Performance Management, Customer Service Management, Critical Thinking & Creativity, Quality Management and Risk Management. Further, he is well-versed in Analytical & Chemical Laboratory Management, Statistical Analysis of Laboratory Data, Statistical Method Validation & Laboratory Auditing, Sample Development & Preparation in Analytical Laboratory, Data Analysis Techniques, Laboratory Quality Management (ISO 17025), Applied Research & Technology, Basic Geology, Quality Assurance Assessment, Quantified Risk Assessment (QRA) as well as in Seismic Monitoring Systems, Seismological Software (4di, Xmts, OptiNet and ErrMap), Data Analysis, Rock Mass Stability Analysis, Seismic Budget Planning & Productivity Improvement Analysis, HazMap, ISO Standards as well as Balance Scorecard. He is currently the Director & Principal Consultant of DRAMl wherein he is responsible in formulating and executing the plans for applied research and technology transfer.</p> <p>During Mr. Zic's career life, he had occupied several significant positions as the Project Manager, Contract Manager, Programme Manager, Safety & Engineering Manager, Rock Engineering Manager, Laboratory Manager and Mine Seismologist with different international companies.</p> <p>Mr. Zic is a Professional Natural Scientist, has a Bachelor degree in Geology, a Diploma in Management Development Programme and currently enrolled for Phd in Wits University. Further, he is a Certified Instructor/Trainer, a Certified Trainer/Assessor by the Institute of Leadership & Management (ILM) and an active member of various professional engineering bodies internationally like the European Geosciences Union (EGU), the Canadian Institute of Mining (CIM), the Project Management South Africa (PSMA), the European Association of Geoscientists and Engineers (EAGE), the South African Council for Natural Scientific Professions (SACNASP), the International Society for Rock Mechanics (ISRM) and the South African Geophysical Association (SAGA). He has further delivered numerous trainings, workshops, conferences and seminars internationally.</p>
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Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1: Sunday, 24th November 2024

0730 – 0800	Registration & Coffee
0800 – 0815	Welcome & Introduction
0815 – 0830	PRE-TEST
0830 – 0930	Module 1- Introduction Administration • Introduction to Advanced Project Management • Project Management Functions of Plan, Organise, Lead & Control
0930 - 0945	Break
0945 – 1100	Module 2- Project Management Planning Techniques Review Planning – Scope & Activities • Planning Networks, Schedules & Costs • Planning Exercises



1100 – 1230	Module 3- Project Management Control Techniques Review Control Techniques
1230 – 1245	Break
1245 - 1425	Assignment for Day 4 Preparation
1425 – 1430	Recap
1430	Lunch & End of Day One

Day 2: Monday, 25th November 2024

0730 – 0800	Review Home Work for Day One
0800 – 0930	Module 3- Project Management Control Techniques Review (cont'd) Control Exercises
0930 - 0945	Break
0945 – 1100	Module 4- Project Management Organising & Leadership Review Administration, Feedback, Organisation & Leading
1100 – 1230	Module 5- Project Charter Purpose and Scope • Examples and Discussions
1230 – 1245	Break
1245 - 1425	Module 6- Risk Management Risk Management Definition and Process • Application of Risk Management • Causes of Project Failure
1425 – 1430	Recap
1430	Lunch & End of Day Two

Day 3: Tuesday, 26th November 2024

0730 – 0800	Review Home Work for Day Two
0800 – 0930	Module 7- Quality Management Elements of Quality • Quality in Construction Projects
0930 - 0945	Break
0945 – 1100	Module 8- Life Cycles & Milestones Life Cycle Definition & Costing • Use of Milestones in Construction
1100 – 1230	Module 9- HR in Projects Elements of People Management
1230 – 1245	Break
1245 - 1425	Module 9- HR in Projects (cont'd) Organising: Cases in HR, Workshop • Interaction Management
1425 – 1430	Recap
1430	Lunch & End of Day Three

Day 4: Wednesday, 27th November 2024

0730 – 0800	Module 9- HR in Projects (cont'd) Hand in Assignment from Day 1 • Review Home work for Day Three
0800 – 0930	Module 10- Scope Control Management Importance of Scope Control • Methods in Managing Scope Control
0930 - 0945	Break
0945 – 1100	Module 10- Scope Control Management (cont'd) Scope Control Cases –Workshop • Scope Control in Construction
1100 – 1230	Module 11- Project Acceleration Techniques Reasons for Acceleration • Considerations Before Acceleration • Methods for Acceleration
1230 – 1245	Break

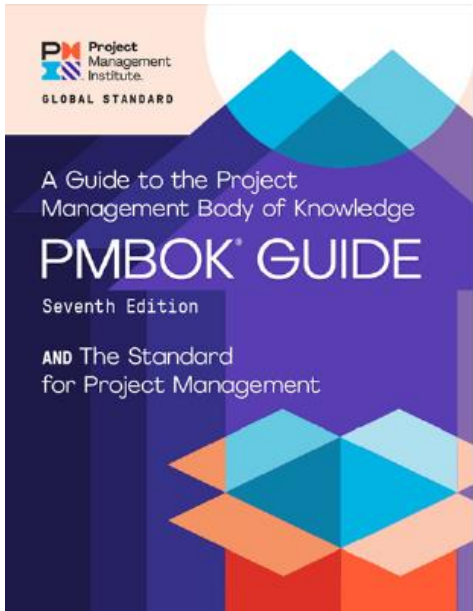
1245 - 1425	Module 12- Contracts Contracting Parties • Contract Elements • Proposals/ Request for Proposals • Workshop- Construction Contracts • Managing Contractors
1425 - 1430	Recap
1430	Lunch & End of Day Four

Day 5: Thursday, 28th November 2024

0730 - 0830	Review Home Work for Day Four
0830 - 0845	Break
0845 - 1045	Module 13- Project Selection Project Feasibility • Project Viability
1045 - 1200	Module 13- Project Selection (cont'd) Project Payback
1200 - 1215	Break
1215 - 1300	Module 14- Project Pricing Elements & Concerns
1300 - 1315	Course Conclusion
1315 - 1415	COMPETENCY EXAM
1415 - 1430	Presentation of Course Certificates
1430	Lunch & End of Course

Book(s)

As part of the course kit, the following e-book will be given to all participants:-

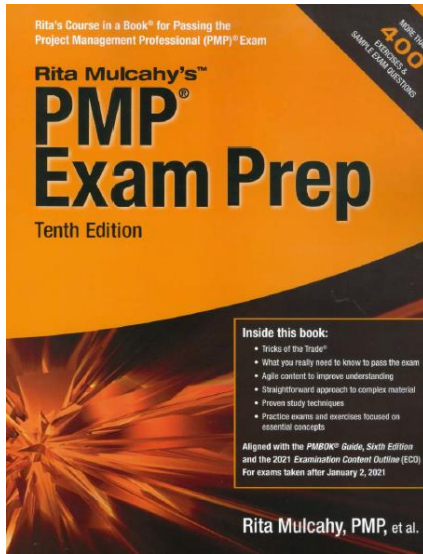


Title: A Guide to the Project Management Body of Knowledge (PMBOK Guide)-

ISBN: 978-1628256642

Author: Project Management Institute

Publisher: Project Management Institute

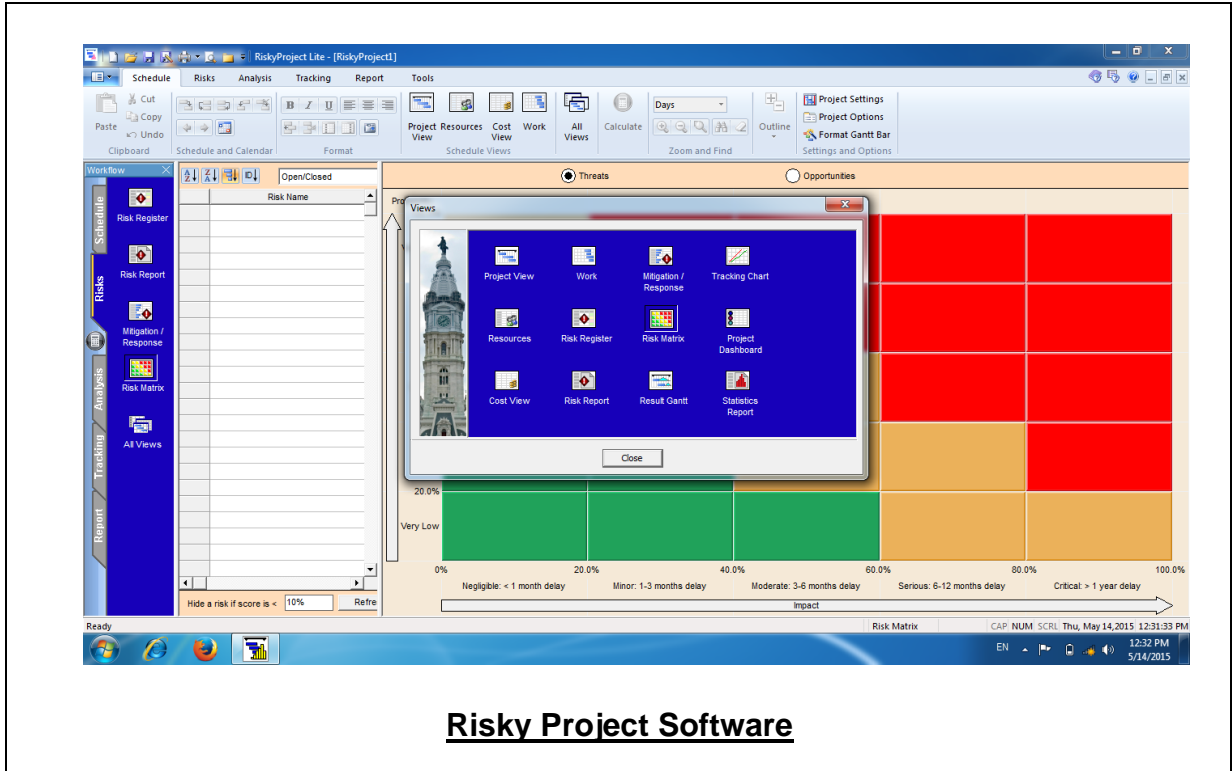


Title : Rita Mulcahy's PMP Exam Prep,
ISBN : 978-1932735659
Author : Rita Mulcahy
Publisher: Rmc Pubns Inc

Simulator (Hands-on Practical Sessions)

Practical sessions will be organized during the course for delegates to practice the theory learnt. Delegates will be provided with an opportunity to carryout various exercises using “MS Project” and “Risky Project Software”.





Risky Project Software

Course Coordinator

Mari Nakintu, Tel: +971 2 30 91 714, Email: mari1@haward.org

