Haward Technology Middle East

COURSE OVERVIEW PM0540
Program Management Professional (PMI-PgMP)
PMI Exam Preparation Training

Course Title
Program Management Professional
(PMI-PgMP) *PMI Exam Preparation Training*

Course Date/Venue
November 03-07, 2024/Club B Meeting Room, Ramada Plaza by Wyndham Istanbul City Center, Istanbul, Turkey

Course Reference
PM0540

3.5 CEUs (35 PDHs) AWARD

Course Duration/Credits
Five days/3.5 CEUs/35 PDHs

Course Description

This practical and highly-interactive course includes various practical sessions and exercises. Theory learnt will be applied using our state-of-the-art simulators.

This course is designed to provide participants with a detailed and up-to-date overview of Programme Management Professional and to prepare for the next PgMP program management professional exam.

The course will cover the 5 domains comprising the PgMP examination. These domains include Strategic Program Management, Program Life Cycle, Benefits Management, Stakeholder Management and Governance.

The course covers the main training requirements in line with the **Project Management Institute** (**PMI**) needs, to enable the participants to sit the PMI examination that will lead to their registration as "**PgMP: Program Management Professional**".

PMI Program Management Professional (PgMP)® credential recognizes the advanced experience and skill of program managers. Globally recognized and demanded, the PgMP® demonstrates your proven competency to oversee multiple, related projects and their resources to achieve strategic business goals.

PgMP credential holders oversee the success of a program, grouping related projects together to realize organizational benefits not available if they were managed separately. It is the perfect fit if you define projects, assign project managers and oversee programs.

As project managers advance in their careers, the experience they gain in managing multiple, related projects and making decisions that advance strategic and business objectives demonstrates this competence. As employers demand program managers who can support the strategic objectives of the organization, PgMP credential holders will gain a distinct advantage in employment and promotional opportunities over their peers.

This course provides the information that participants need to prepare for PMI's new credential, the Program Management Professional (PgMP®). At the same time, it gives the participants the knowledge, in an organized and experiential framework that participants need to improve their program management competency and their ability to make a contribution to program success. Details of the full PMI requirements are available on the PMI web-page, www.pmi.org

The PgMP exam is based on the *Program Management Professional (PgMP®) Examination Specification*, which describes five *Domains* of Program Management knowledge:

- Strategic Program Management (15%)
- Program Lifecycle (44%)
- Benefits Management (11%)
- Stakeholder Management (16%)
- Governance (14%)

The exam consists of 170 multiple choice questions written against this specification. The numbers in parentheses describe the percentage of questions for each domain.

The course includes an e-book entitled "*Passing the PgMP® Exam: A Study Guide*", published by CreateSpace Independent Publishing Platform, which will be given to the participants to help them appreciate the principles presented in the course.

Course Objectives
Upon the successful completion of this course, each participant will be able to: -

- Get prepared for the next PgMP exam and have enough knowledge and skills to pass such exam in order to get the PMI certification

- Discuss the standard for program management including the relationships between portfolio, program, and project management and their roles in organizational project management (OPM)

- Explain the relationships between organizational strategy, program management and operations management

- Recognize the business value and the role of the program manager, program sponsor and the program management officer

- Discuss program management performance domain definitions and interactions

- Carryout organizational strategy, portfolio management and program management linkage

- Explain portfolio and program distinctions as well as program and project distinctions

- Employ program strategy alignment and determine program business case, program charter and program roadmap

- Apply environmental assessments and program risk management strategy

- Carryout program benefits management, identification, analysis, planning, delivery, transition and sustainment

- Employ program stakeholder engagement, identification, analysis, engagement planning and communications

- Apply program governance practices, design and implementation

- Illustrate program life cycle management, program activities and integration management

- Perform program definition phase activities, program delivery phase activities and program closure phase activities

PMI Recognition of Haward Courses

The Project Management Institute (**PMI**) recognizes Haward's Certificates and Continuing Education Units (CEUs).

The recognition and acceptance of our PDUs/CEUs fall under Categories E, F and G of PMI's "Professional Education" section at the PMP Application. Hence, what the delegates simply need to do is to complete this section as part of the PMP Application and submit it to PMI upon the receipt of Haward's certificates and ANSI/IACET's CEUs. PMI will automatically accept the delegates with 35 Contract Honors as a fulfillment of the required Professional Education.

Haward Technology, being the first **Authorized Provider** of the International Association for Continuing Education & Training (**IACET-USA**) in the Middle East, is authorized to award ANSI/IACET **CEUs** that are automatically accepted and recognized by the Project Management Institute (**PMI**).

Who Should Attend

This course provides an overview of all significant aspects and considerations of Program Management Professional for program managers who are looking to demonstrate a proven ability to manage complex, multiple projects and align results to organizational goals; to increase the visibility and value with the organization; and to separate themselves in the eyes of the employers.

Exam Eligibility & Structure

Exam candidates shall have the following minimum prerequisites: -

To be eligible for the PgMP Certification, you must meet certain educational and professional experience requirements. All project and program management experience must have been accrued over the last 15 consecutive years.

Educational Background	Project Management Experience	Program Management Experience
Secondary diploma (high school diploma, associate degree or the global equivalent	Minimum 48 months of unique non-overlapping professional project management experience* or PMP	Minimum 84 months of unique non-overlapping professional program management experience**
OR		
Educational Background	**Project Management Experience**	**Program Management Experience**
Four-year degree (bachelor's degree, global equivalent or higher degree)	Minimum 48 months of unique non-overlapping professional project management experience* or PMP	Minimum 48 months of unique non-overlapping professional program management experience**
OR		
Educational Background	**Project Management Experience**	**Program Management Experience**
Bachelor's or postgraduate degree from a GAC accredited program (bachelor's or master's degree or global equivalent	Minimum 36 months of unique non-overlapping professional management experience* or PMP	Minimum 36 months of unique non-overlapping professional program management experience**

*Project Management Experience- as identified under the five Process Groups defined *in A Guide to the Project Management Body of Knowledge (PMBOK® Guide).*

**Program Management Experience- for each program listed, there must be at least two corresponding projects that share the common strategic goal and budget of the program.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30%   Lectures
20%   Practical Workshops & Work Presentations
30%   Hands-on Practical Exercises & Case Studies
20%   Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Course Certificate(s)

Internationally recognized certificates will be issued to all participants of the course who completed a minimum of 80% of the total tuition hours.

Certificate Accreditations

Certificates are accredited by the following international accreditation organizations:-

- The International Accreditors for Continuing Education and Training (IACET - USA)

  Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

  Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

  Haward Technology Middle East will award **3.5 CEUs** (Continuing Education Units) or **35 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

- British Accreditation Council (BAC)

  Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

Training Fee

US$ 6,000 per Delegate + **VAT**. This rate includes Participants Pack (Folder, Manual, Hand-outs, etc.), buffet lunch, coffee/tea on arrival, morning & afternoon of each day

Exam Fee

US$ 1,335 per Delegate + **VAT**.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:

Dr. Chris Le Roux, PhD, MSc, BSc, PMI-PMP, PMI-CAPM is a **Senior Project & Management Consultant** with over **45 years** of teaching, training and industrial experience. His expertise lies extensively in the areas of **Project & Contracts** Management Skills, **Project & Construction** Management, **Project** Planning, Scheduling & Control, **Project** Management, Project Delivery & Governance Framework, **Project** Management Practices, **Project** Management Disciplines, **Project Risk** Management, **Risk** Identification Tools & Techniques, **Project** Life Cycle, **Project Stakeholder** & Governance, **Project Management** Processes, **Project Integration** Management, **Project** Management Plan, **Project Work** Monitoring & Control, **Project Scope** Management, **Project Time** Management, **Project Cost** Management, **Project Quality** Management, **Quality** Assurance, **Project Human Resource** Management, **Project Communications** Management, **Contract** Management, **Tender** Development, **Contract** Standards & Laws, **Dispute Resolution** & **Risk** Identification, Myers-Briggs Type Indicator (**MBTI**), **Organization** Development Consultation, Advanced Debriefing of **Emotional** Trauma, **Interpersonal Motivation**, **Model Based Interviewing**, **Leadership Orientation** Programme, **Coaching & Motivation**, **Creative Thinking & Problem-Solving** Techniques, **Emotional Intelligence**, **Presentation** Skills, **Communication & Interpersonal** Skills, Effective **Communication & Influencing** Skills, Effective **Business Writing Skills**, **Writing** Business Documents, **Business Writing** (Memo & Report Writing), **Leadership & Team Building**, Psychology of **Leadership**, **Interpersonal Skills & Teamwork**, **Coaching & Mentoring**, **Innovation & Creativity**, **Office Management & Administration** Skills, Controlling Your **Time & Managing Stress**, **Crisis** Management, Strategic **Human Resources** Management, **Change** Management, **Negotiation** Skills, **Strategic Planning**, **Risk** Analysis & Risk Management, Global Diverse & Virtual Teams Operation, Exceeding **Customer** Expectations, **Corporate Governance** Best Practice, **Business Performance** Management & Improvement, Building Environment of **Trust & Commitment**, **Win-Win Negotiation** Strategies, **Quality Improvement & Resource** Optimization, Neuro Linguistic Programming (**NLP**), **Personal Resilience** Developing, Effective Role Modelling & Development, Managing Dynamic Work Environments, Organizational Development, **Career** Management, Situation & Behaviour Analysis, Interpersonal **Motivation** Skills, **Inventory** Management and **Financial** Administration. Further, he is also well-versed in Water Supply System Security, Vulnerability & Terrorism, Integrated Security Systems, Incident Threat Characterization & Analysis, Physical Security Systems, Security Crisis, Security Emergency Plan, Command & Control System, Preventive Actions and Situation Analysis. He was the **Psychologist** & **Project Manager** wherein he was responsible in the project management and private psychology practices.

During his career life, Dr. Le Roux has gained his academic and field experience through his various significant positions and dedication as the **Director**, **Medico Legal Assessor Psychologist**, **Training & Development General Manager**, **Project Manager**, **Account Manager**, **Commercial Sales Manager**, **Manager**, **Sales Engineer**, **Project Specialist**, **Psychology Practitioner**, **Senior HR Consultant**, **Senior Lecturer**, **Senior Consultant/Trainer**, **Business Consultant**, **Assistant Chief Education Specialist**, **ASI Coordinator**, **Part-time Lecturer/Trainer**, **PMP & Scrum Trainer**, **Assessor & Moderator**, **Team Leader**, **Departmental Head**, **Technical Instructor/Qualifying Technician**, **Apprentice Electrician: Signals** and **Part-Time Electrician** from various companies and universities such as the South African Railway (SAR), Department of Education & Culture, **ESKOM**, Logistic Technologies (Pty. Ltd), Human Development: Consulting Psychologies (HDCP) & IFS, Mincon, Eagle Support Africa, Sprout Consulting, UKZN, Grey Campus, Classis Seminars, CBM Training, just to name a few.

Dr. Le Roux has a **PhD** in **Commerce Major** in **Leadership** in **Performance & Change**, a **Master's** degree in **Human Resource Management**, a **Bachelor's** degree (with Honours) in **Industrial Psychology**, a National Higher Diploma and a National Technical Diploma in **Electrical & Mechanical Engineering**. Further, he is a **Certified Project Management Professional** (**PMI-PMP**), a **Certified Associate** in **Project Management** (**PMI-CAPM**), a **Certified Scrum Master Trainer** by the VMEdu, a **Certified Instructor/Trainer** and a **Certified Internal Verifier/Assessor/Trainer** by the **Institute of Leadership & Management** (**ILM**). Moreover, he is a **Registered Industrial Psychologist** by the Health Professions Council of South Africa (HPCSA), a **Registered Educator** by the South African Council for Educators (SACE) and a **Registered Facilitator**, **Assessor & Moderator** with Education, Training and Development Practices (ETDP) SETA. He has further delivered numerous trainings, courses, seminars, conferences and workshops globally.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1:   **Sunday 03th of November 2024**

0730 – 0800	Registration & Coffee
0800 – 0815	Welcome & Introduction
0815 – 0830	**PRE-TEST**
0830 – 0930	**Introduction to Program Management** Purpose of the Standard for Program Management • What is a Program? • What is Program Management? • The Relationships among Portfolio, Program & Project Management & their Roles in Organizational Project Management (OPM)
0930 - 0945	Break
0945 – 1100	**Program Manager & Sponsor** The Relationships among Organizational Strategy, Program Management & Operations Management
1100 - 1200	**Program Manager & Sponsor (cont'd)** Business Value • Role of the Program Manager
1200 – 1300	Lunch
1300 – 1400	**Program Manager & Sponsor (cont'd)** Role of the Program Sponsor
1400 – 1415	Break
1415 - 1550	**Program Manager & Sponsor (cont'd)** Role of the Program Management Office
1550 – 1600	**Recap** Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow
1600	End of Day One

Day 2:   **Monday 04th of November 2024**

0730 – 0900	**Program Management Domains** Introduction • Program Management Performance Domain Definitions
0900 - 0915	Break
0915 – 1100	**Program Management Domains (cont'd)** Program Management Performance Domain Interactions • Organizational Strategy, Portfolio Management & Program Management Linkage
1100 - 1200	**Program Management Domains (cont'd)** Portfolio & Program Distinctions • Program & Project Distinctions
1200 – 1300	Lunch
1300 – 1500	**Program Strategy Alignment** Introduction • Program Business Case • Program Charter
1500 – 1515	Break
1515 - 1550	**Program Strategy Alignment (cont'd)** Program Roadmap • Environmental Assessments • Program Risk Management Strategy
1550 – 1600	**Recap** Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow
1600	End of Day Two

Day 3:   **Tuesday 05th of November 2024**

0730 – 0930	**Program Benefits Management** *Introduction • Benefits Identification*
0930 - 0945	*Break*
0945 – 1100	**Program Benefits Management (cont'd)** *Benefits Analysis & Planning • Benefits Delivery*
1100 - 1200	**Program Benefits Management (cont'd)** *Benefits Transition • Benefits Sustainment*
1200 – 1300	*Lunch*
1300 – 1415	**Program Stakeholder Engagement** *Introduction • Program Stakeholder Identification • Program Stakeholder Analysis*
1415 – 1430	*Break*
1430 - 1550	**Program Stakeholder Engagement (cont'd)** *Program Stakeholder Engagement Planning • Program Stakeholder Engagement • Program Stakeholder Communications*
1550 – 1600	**Recap** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1600	*End of Day Three*

Day 4:   **Wednesday 06th of November 2024**

0730 – 0930	**Program Governance** *Introduction • Program Governance Practices*
0930 - 0945	*Break*
0945 - 1100	**Program Governance (cont'd)** *Program Governance Roles*
1100 – 1200	**Program Governance (cont'd)** *Program Governance Design & Implementation*
1200 – 1300	*Lunch*
1300 – 1415	**Program Life Cycle Management** *Introduction • The Program Life Cycle*
1415 – 1430	*Break*
1430 - 1550	**Program Life Cycle Management (cont'd)** *Program Activities and Integration Management*
1550 – 1600	**Recap** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1600	*End of Day Four*

Day 5:   **Thursday 07th of November 2024**

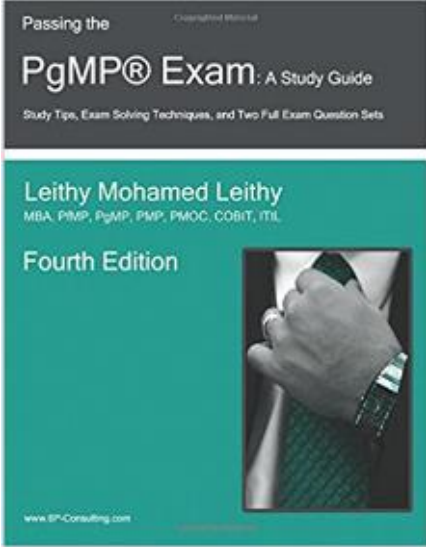|	
0730 - 1030	**Program Activities** *Introduction*
1030 – 1045	*Break*
1045 – 1200	**Program Activities (cont'd)** *Program Definition Phase Activities*
1200 – 1300	*Lunch*
1300 - 1400	**Program Activities (cont'd)** *Program Delivery Phase Activities*

1400 - 1415	*Break*
1415 – 1515	***Program Activities (cont'd)*** *Program Closure Phase Activities*
1515 – 1530	***Course Conclusion*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Course Topics that were Covered During the Course*
1530 - 1545	***POST-TEST***
1545 – 1600	*Presentation of Course Certificates*
1600	*End of Course*

MOCK Exam

Upon the completion of the course, participants have to sit for a MOCK Examination similar to the exam of the Certification Body through Haward's Portal. Each participant will be given a username and password to log in Haward's Portal for the MOCK exam during the 7 days following the course completion. Each participant has only one trial for the MOCK exam within this 7-day examination window. Hence, you have to prepare yourself very well before starting your MOCK exam as this exam is a simulation to the one of the Certification Body.
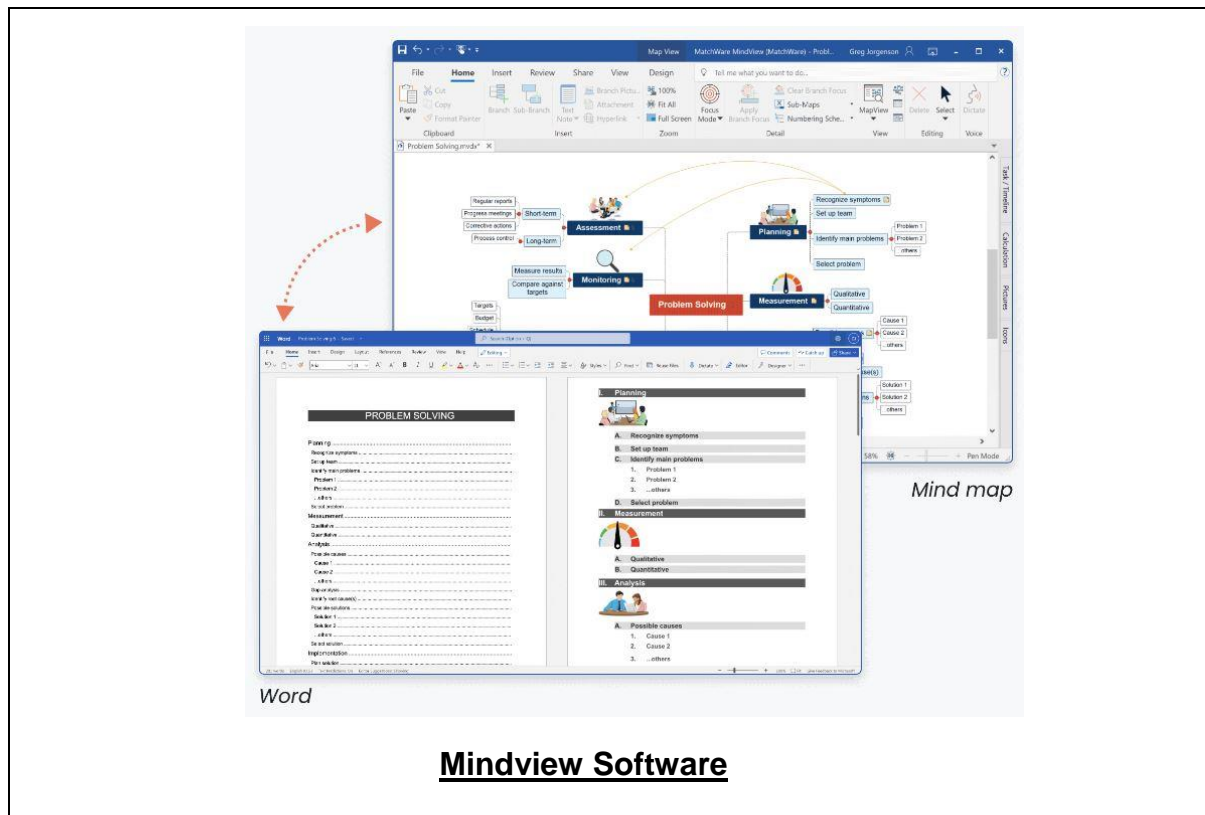
Book(s)

As part of the course kit, the following e-book will be given to all participants:

Title : Passing the PgMP® Exam: A Study Guide
ISBN : 978-1537664736
Author : Leithy Mohamed Leithy
Publisher : CreateSpace Independent Publishing Platform

Simulator (Hands-on Practical Sessions)

Practical sessions will be organized during the course for delegates to practice the theory learnt. Delegates will be provided with an opportunity to carryout various exercises using the "MS Project", "Mindview Software" and "Raidlog Simulator".

MS Project

Mindview Software

Raidlog Simulator

Course Coordinator
Mari Nakintu, Tel: +971 2 30 91 714, Email: mari1@haward.org