Haward Technology Middle East

COURSE OVERVIEW OE0120
Marine Personnel Transfer Operations

Course Title
Marine Personnel Transfer Operations

Course Date/Venue
Session 1: January 20-24, 2025/Fujairah Meeting Room, Grand Millennium Al Wahda Hotel, Abu Dhabi, UAE
Session 2: August 17-21, 2025/Boardroom 1, Elite Byblos Hotel Al Barsha, Sheikh Zayed Road, Dubai, UAE

Course Reference
OE0120

Course Duration/Credits
Five days/3.0 CEUs/30 PDHs

Course Description

This practical and highly-interactive course includes various practical sessions and exercises. Theory learned will be applied using our state-of-the-art simulators.

This course is designed to provide an in-depth knowledge on marine flet management and operations. Further, the course will also cover the marine management system including rules and regulations; marine maintenance management, commercial management, and ship chartering and technical management.

During this interactive course, participants will learn the classification of vessels as well as statutory surveys and class survey requirement; insurance covering hull; machinery P&I clubs, war, terrorism, charter party and bill of ladings and various international regulations including SOLAS, MARPL, STCW and ILO M.L.C. 2006, ISM and ISPS

Course Objectives

Upon the successful completion of this course, each participant will be able to:-

- Apply and gain an in-depth knowledge on marine fleet management and operations

- Carryout marine management system including rules and regulations

- Discuss marine maintenance management, commercial management, ship chartering and technical management

- Classify vessels as well as statutory surveys and class survey requirements

- Describe insurance covering hull, machinery P&I clubs, war, terrorism, charter party and bill of ladings

- Determine various international regulations including SOLAS, MARPOL, STCW and ILO M.L.C. 2006, ISM and ISPS

Exclusive Smart Training Kit - H-STK®

*Participants of this course will receive the exclusive "Haward Smart Training Kit" (**H-STK**®). The **H-STK**® consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.*

Who Should Attend

This course is intended for all levels of management who are involved in fleet and transportation function such as transportation, operations, contracts, procurement and logistic managers, superintendents, supervisors and staff as well as shipping managers and marine operation managers.

Training Methodology

All our Courses are including **Hands-on Practical Sessions** using equipment, State-of-the-Art Simulators, Drawings, Case Studies, Videos and Exercises. The courses include the following training methodologies as a percentage of the total tuition hours:-

30% Lectures
20% Practical Workshops & Work Presentations
30% Hands-on Practical Exercises & Case Studies
20% Simulators (Hardware & Software) & Videos

In an unlikely event, the course instructor may modify the above training methodology before or during the course for technical reasons.

Course Fee

US$ 8,000 per Delegate + **VAT**. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

Course Certificate(s)

Internationally recognized certificates will be issued to all participants of the course who completed a minimum of 80% of the total tuition hours

Certificate Accreditations

Certificates are accredited by the following international accreditation organizations: -

- **British Accreditation Council (BAC)**

  Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

- **The International Accreditors for Continuing Education and Training (IACET - USA)**

  Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

  Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units (CEUs)** in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

  Haward Technology Middle East will award **3.0 CEUs** (Continuing Education Units) or **30 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

Accommodation

Accommodation is not included in the course fees. However, any accommodation required can be arranged at the time of booking.

Course Instructor

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:

Mr. Luis Manuel is a **Senior Offshore & Inspection Engineer** with over **35 years** of extensive and practical experience within the **Oil, Gas**, **Petrochemical** and **Petroleum** industries. His expertise includes **Oil & Gas Marine Terminals**, **Vessel Hull & Machinery Survey**, Oil & Gas Fields **Terminal** Operations, **Seamanship**, **Shipping** Overview, **Marine Fire Fighting** Equipment, **Hull Damage** Control, **Vessel Rescue**, **Life Saving**, **Safety Process**, **Offshore Marine** Operation Management, **Offshore** Survey, Oil & Gas Terminals Loading & Discharging, Performance Monitoring of Offshore Structures, **Offshore** Pipeline Global Buckling, **Offshore** Modular Units, **Offshore** Structure Design & Construction, **Offshore** Project Management, **Tanker Vetting** for Terminals, **Loading Master** Certification for Oil & Gas Terminals, **Port Terminals** Crisis Management & Major Emergency Response. Further he is also well versed in **ASME Post Construction Code**, **Inspection Planning**, **Fitness-for-Service (FFS)** (**API 579**), **Design**, **Inspection**, **Repair**, **Maintenance**, **Alteration** and **Reconstruction** of **Steel Storage Tanks** (**API-653**), **Positive Material Identification** (**API RP 578**), **Pressure Equipments** and **Pressure Vessels** (**ASME VIII & API-510**), **Tanker & Marine Terminals**, **Offshore Rig Inspection**, **Pipelines** & **Piping** Design, Inspection & Maintenance (**ASME B31**, **API 579** & **API 580**), **Pipelines & Manifold System**, **Offshore Structure** Engineering, Single Buoy Mooring (**SBM**), **Underwater Inspection by ROV**, **Subsea Pipeline Engineering**, Integrity Assessment, Forensic Analysis, Structural Analysis, Design & Engineering, Naval Architecture, Regulatory Compliance Inspections, **Stress & Fatigue Analysis** using **SACS**, **StruCad**, **Caesar** and **Finite Element Analysis** simulators. He was the **Technical Advisor** and **Engineering Manager** of a leading international engineering firm where he led the Inspections, Structural Engineering and Pipeline Projects for **Total-ELF**, **Shell** and **Mobil**.

During his career life, Mr. Manuel has gained his thorough practical experience in **multiple engineering disciplines** that includes pipeline/piping inspection and engineering, naval engineering, container cargo lashing, aerospace engineering and offshore structural engineering (oil and gas exploration platforms) through several challenging positions such as the **Senior Pipelines Engineer**, **Senior Piping Engineer**, **Senior & Lead Structural Engineer**, **Staff Engineer**, **Offshore Project Manager**, **Naval Architect** and **Applications Engineer** for various international companies including **Chevron**, **ExxonMobil**, **Addax Petroleum**, **ZAGOC**, **NASSCO**, DWC, Power Engineering, **US ARMY**, W.S. & Atkins, Atlas Engineering, **Heerema Offshore**, Casbarian Engineering Associates (CEA), Textron Marine, Ingalls Shipbuilding and Peck & Hale. Further, he has been heavily involved in the development of fabrication and erection drawings for offshore structures including installation and rigging as well as in the instruction materials as authorized by EDI (**Engineering Dynamic Incorporated**) for the training of engineers on the Structural Analysis Computer System (**SACS**) software.

Mr. Manuel has a **Bachelor's** degree in **Structural & Marine Engineering** from the **State University of New York**. Further, he is a **Certified Internal Verifier/Trainer/Assessor** by the **Institute of Leadership & Management** (**ILM**), a **Certified Instructor/Trainer** and the **author** of the book "**Offshore Platforms Design**" and the "**SACS Software Training Module**".

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Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 – 0800	Registration & Coffee
0800 – 0815	Welcome & Introduction
0815 – 0830	**PRE-TEST**
0830 – 0930	**Marine Management System** Rules & Regulations
0930 – 0945	Break
0945 – 1130	**Marine Management System (cont'd)** Rules & Regulations (cont'd)
1130 – 1230	**Marine Maintenance Management**
1230 – 1245	Break
1245 – 1420	**Marine Maintenance Management (cont'd)**
1420 – 1430	**Recap**
1430	End of Day One

Day 2

0730 – 0930	**Commercial Management** Ship Chartering
0930 – 0945	Break
0945 - 1045	**Commercial Management (cont'd)** Ship Chartering (cont'd)
1045 - 1230	**Technical Management**
1230 – 1245	Break
1245 – 1420	**Technical Management (cont'd)**
1420 – 1430	**Recap**
1430	End of Day Two

Day 3

0730 – 0930	**Classification of Vessels**
0930 – 0945	Break
0945 - 1045	**Classification** Statutory Surveys
1045 - 1230	**Class Survey Requirements**
1230 – 1245	Break
1245 – 1420	**Insurance** Hull & Machinery
1420 – 1430	**Recap**
1430	End of Day Three

Day 4

0730 – 0930	**Insurance (cont'd)** P&I Clubs
0930 – 0945	Break
0945 - 1045	**Insurance (cont'd)** War Risks & Terrorism
1045 - 1230	**Charter Party & Bill of Ladings**

1230 – 1245	*Break*
1245 – 1420	***Charter Party & Bill of Ladings (cont'd)***
1420 – 1430	***Recap***
1430	*End of Day Four*

Day 5

0730 – 0930	***International Regulations*** *SOLAS*
0930 – 0945	*Break*
0945 - 1045	***International Regulations (cont'd)*** *MARPOL*
1045 - 1230	***International Regulations (cont'd)*** *STCW & ILO M.L.C. 2006*
1230 – 1245	*Break*
1245 – 1345	***International Regulations (cont'd)*** *ISM & ISPS*
1345 – 1400	***Course Conclusion***
1400 -1415	***POST-TEST***
1415 – 1430	*Presentation of Course Certificates*
1430	*End of Course*

Practical Sessions

This practical and highly-interactive course includes real-life case studies and exercises:-

Course Coordinator

Mari Nakintu, Tel: +971 2 30 91 714, Email: mari1@haward.org