COURSE OVERVIEW PM0095
PMP Exam Certification Preparation Course

Course Title
PMP Exam Certification Preparation Course



Course Date/Venue
Session 1: August 15-19, 2027/Meeting Plus 9, City Centre Rotana, Doha, Qatar
Session 2: December 26-30, 2027/Meeting Plus 9, City Centre Rotana, Doha, Qatar

3.5 CEUs (35 PDHs) AWARD

Course Reference
PM0095

Course Duration/Credits
Five days/3.5 CEUs/35 PDHs

Course Description







This practical and highly-interactive course includes various practical sessions and exercises. Theory learnt will be applied using our software tools.

The acceptance of project management as a profession indicates that the application of knowledge, processes, skills, tools, and techniques can have a significant impact on project success. A project is a temporary endeavor undertaken to create a unique product, service, or result. The temporary nature of projects indicates that a project has a definite beginning and end. The end is reached when the project's objectives have been achieved or when the project is terminated because its objectives will not or cannot be met, or when the need for the project is no longer exists.

This course is designed to cover the PMI's project management body of knowledge (PMBOK). It provides guidelines for managing individual projects and defines project management related concepts. It also describes the project management life cycle and its related processes, as well as the project life cycle.

The course will take you step-to-step through the latest planning and control techniques, particularly those used by the Project Management Software and the Project Management Body of Knowledge (both APM's book and PMI's PMBOK). The course is in line with the PMI knowledge requirements and with the relevant experience will enable the participant to apply to the PMI for acceptance to their examination for the PMI-PMP registration. (Details of the full PMI requirements are available on the PMI web-page, www.pmi.org)

The course is carefully developed to reflect the best practices that also match the training requirements of distinguished professional organizations such as the Project Management Institute (**PMI**) and **FIDIC**. The Professional Development Units/Hours (**PDUs**) or Continuing Education Units (**CEUs**) awarded to our participants are recognized by the Project Management Institute (**PMI**) and by the International Association for Continuing Education & Training (**IACET-USA**).

Course Objectives/Outcomes & Benefits for the Participants

Upon successful completion of this course, each participant will be able to:-

- Get prepared for the next PMP exam and have enough knowledge and skills to pass such exam in order to get the PMP certification from the Project Management Institute (PMI)
- Discuss PMP® exam domains, project, life cycles and development approaches and define success metrics, governance escalation paths and thresholds
- Identify and understand stakeholders and category stakeholders and expectations, develop a common vision, promote the shared vision and plan and manage communication
- Align and maintain outcomes to customer expectations, monitor customer satisfaction and expectations and responding as needed and execute the stakeholder engagement plan
- Establish expectations at the team level, determine appropriate leadership style and empower the team
- Manage conflict, implement an agreed-on resolution strategy and communicate conflict/management principles with the team and external stakeholders
- Define project scope and break down project scope covering value components with key stakeholders and opportunities to deliver value incrementally/examining business value throughout the project
- Verify a measurement system, evaluate delivery options to demonstrate value, risk and compliance foundations and methods to support compliance
- Plan and manage finance, analyze project financial needs, plan financial reporting and manage financial reserve
- Develop an integrated project management plan and plan delivery and discuss its method, schedule, quality and procurement
- Evaluate project status and manage artifacts, execute the change control process, implement approved project changes and evaluate the impact of impediments
- Evaluate external business environment changes covering organizational change and organization culture and manage continuous improvement and closure

Exclusive Smart Training Kit - H-STK®



*Participants of this course will receive the exclusive "Haward Smart Training Kit" (**H-STK®**). The **H-STK®** consists of a comprehensive set of technical content which includes **electronic version** of the course materials conveniently saved in a **Tablet PC**.*

Who Should Attend

This course provides an overview of all significant aspects and considerations of project management for managers, specialists and engineers who have project management responsibilities but with limited training or experience in this area. The course covers the PMI's PMBOK for those interested to sit for the PMP exam.

Exam Eligibility & Structure

To be eligible for the PMP certification, you must complete this 35-hour course and meet one of the following educational and professional experience requirements:-

Educational Background	Professional Project Management Experience
Completion of upper-secondary/secondary school (e.g., High School Diploma, GED-type secondary equivalency, Upper-Secondary/School Leaving Certificate) mapped to EQF Level 4 / ISCED 3–4 (or the national framework level for upper-secondary completion)	Minimum 60 months/5 years of non-overlapping experience leading projects in the past 10 years
OR	
Completion of a recognized associate's-level, higher certificate, or advanced technical/vocational program mapped to EQF Level 5 / ISCED 5 (or national framework level designated as post-secondary, short-cycle tertiary).	Minimum 48 months/4 years of non-overlapping experience leading projects in the past 10 years
OR	
Bachelor's degree (or higher) from a recognized/authorized institution; or an advanced professional/vocational qualification that is formally mapped to EQF Level 6 / ISCED 6 (or the national framework level designated as bachelor-equivalent).*	Minimum 36 months/3 years of non-overlapping experience leading projects in the past 10 years
OR	
Bachelor's or postgraduate degree awarded by a program accredited by PMI's Global Accreditation Center (GAC). (GAC accreditation is a program quality designation and does not, by itself, change the degree level required for eligibility).	Minimum 24 months/2 years of non-overlapping experience leading projects in the past 10 years

**Non-degree qualifications are eligible at this tier only when a competent authority explicitly maps the award to EQF 6 (or national bachelor-equivalent level). Titles containing "advanced," "professional," or "graduate" without an official level mapping are insufficient.*

Training Fee

US$ 6,000 per Delegate. This rate includes H-STK® (Haward Smart Training Kit), buffet lunch, coffee/tea on arrival, morning & afternoon of each day.

PMI Membership Fee

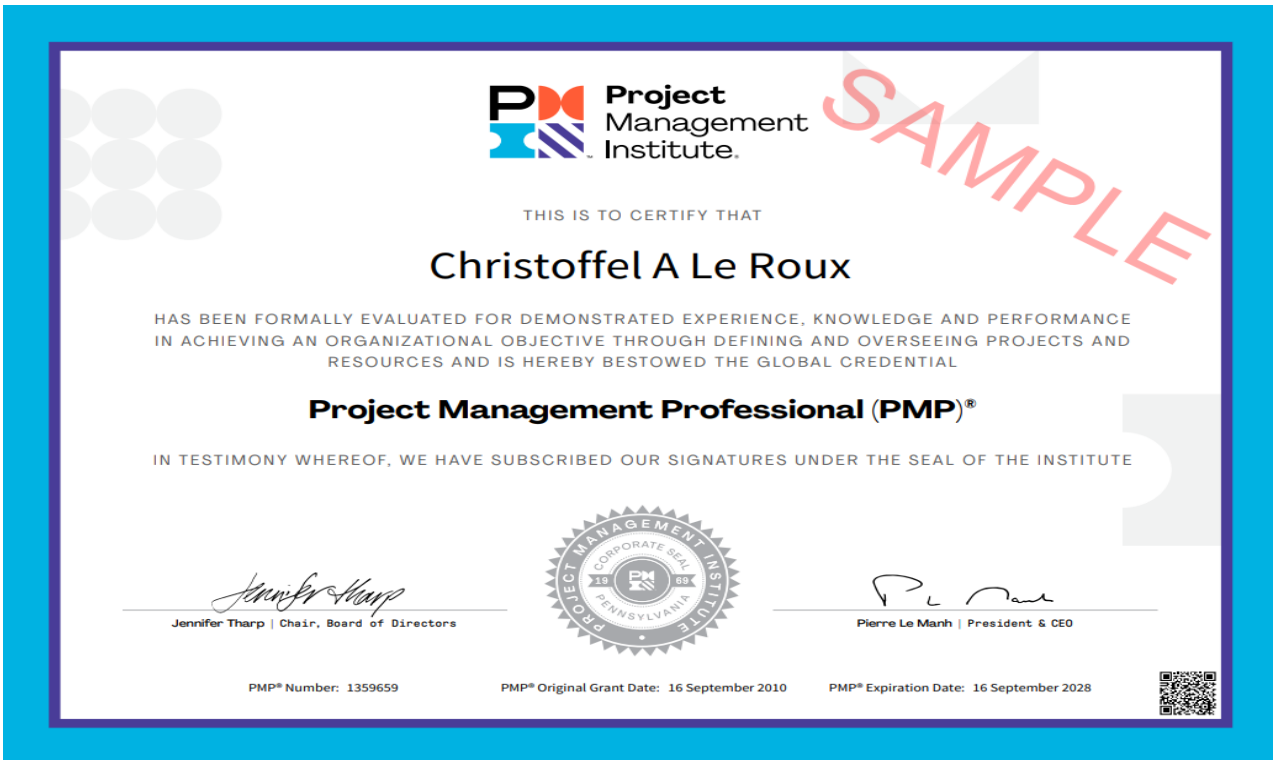
US$212 per year

Exam Fee

US$ 875 per Delegate.

PMI-PMP Certificate(s)

(1) PMI-PMP certificates will be issued to participants who have successfully passed the PMI-PMP examination.



Project Management Institute.

SAMPLE

THIS IS TO CERTIFY THAT

Christoffel A Le Roux

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND RESOURCES AND IS HEREBY BESTOWED THE GLOBAL CREDENTIAL

Project Management Professional (PMP)®

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

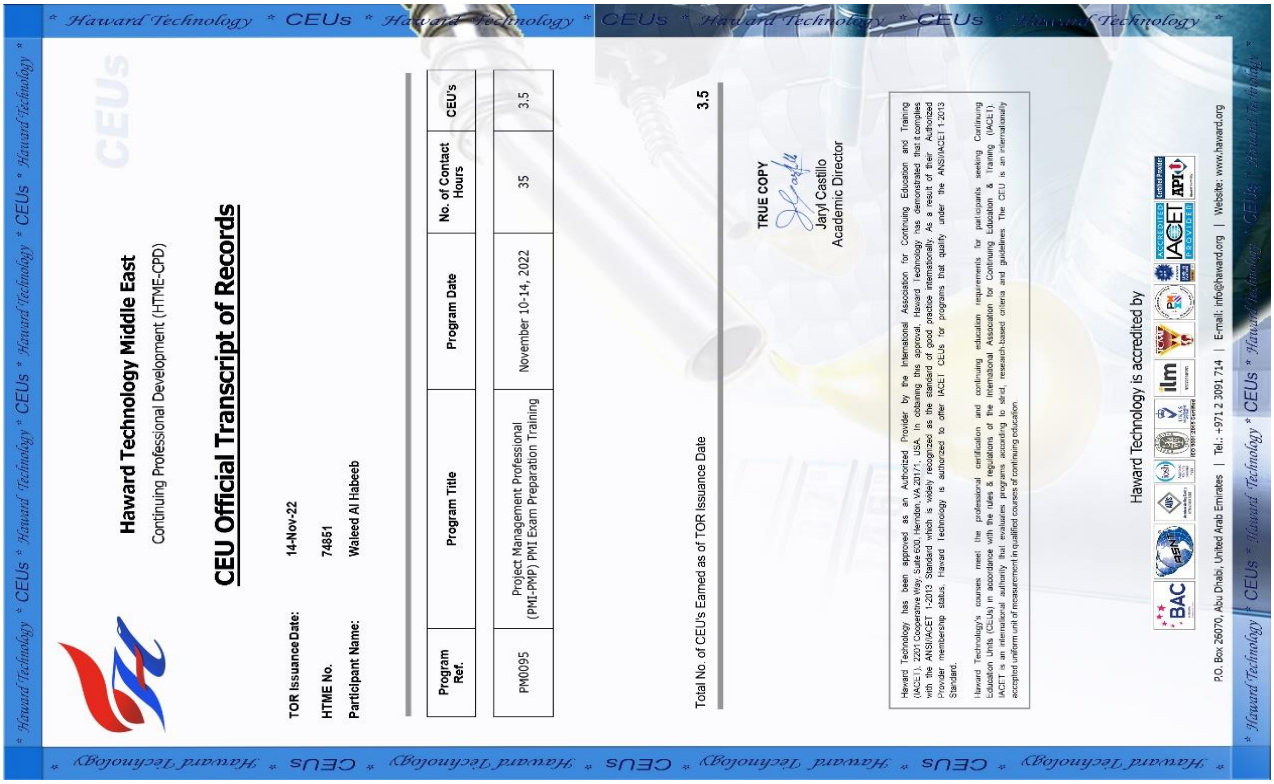
Jennifer Tharp | Chair, Board of Directors

PROJECT MANAGEMENT INSTITUTE CORPORATE SEAL PENNSYLVANIA 19 69

Pierre Le Manh | President & CEO

PMP® Number: 1359659 PMP® Original Grant Date: 16 September 2010 PMP® Expiration Date: 16 September 2028

(2) Official Transcript of Records will be provided to the successful delegates with the equivalent number of ANSI/IACET accredited Continuing Education Units (CEUs) earned during the course.



Haward Technology Middle East

Continuing Professional Development (HTME-CPD)

CEU Official Transcript of Records

TOR Issuance Date: 14-Nov-22

HTME No. 74851

Participant Name: Waleed Al Habeeb

Program Ref.	Program Title	Program Date	No. of Contact Hours	CEU's
PM0095	Project Management Professional (PMI-PMP) PMI Exam Preparation Training	November 10-14, 2022	35	3.5

Total No. of CEU's Earned as of TOR Issuance Date 3.5

TRUE COPY

Jayl Castillo

Academic Director

Haward Technology has been approved as an Authorized Provider by the International Association for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this approval, Haward Technology has demonstrated that it complies with the ANSI/IACET 1-2013 Standard which is widely recognized as the standard of good practice internationally. As a result of their Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for programs that qualify under the ANSI/IACET 1-2013 Standard.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking Continuing Education Units (CEUs) in accordance with the rules & regulations of the International Association for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology is accredited by

P.O. Box 26070, Abu Dhabi, United Arab Emirates | Tel.: +971 2 3091 714 | E-mail: info@haward.org | Website: www.haward.org

Certificate Accreditations

Haward Technology is accredited by the following international accreditation organizations:-

- Project Management Institute (PMI)

Haward Technology is an **Authorized Training Partner** of the **Project Management Institute (PMI)** (USA). We are strictly complying with the quality requirements and standards of PMI. Haward Technology is approved by PMI to issue contact hours and PDUs for those courses following the PMI requirements in addition to all PMI Project Management courses. Our trainers are Authorized by PMI to deliver the PMI Accredited courses and certification programs. As an Authorized Training Partner, Haward Technology has access to the latest and up-to-date PMI materials and resources available in the field of Project Management that will definitely improve the chances of success for participants attending Haward Technology courses. The PMI Authorized Training Partner seal is a registered mark of **Project Management Institute, Inc.**

- British Accreditation Council (BAC)

Haward Technology is accredited by the **British Accreditation Council** for **Independent Further and Higher Education** as an **International Centre**. Haward's certificates are internationally recognized and accredited by the British Accreditation Council (BAC). BAC is the British accrediting body responsible for setting standards within independent further and higher education sector in the UK and overseas. As a BAC-accredited international centre, Haward Technology meets all of the international higher education criteria and standards set by BAC.

- The International Accreditors for Continuing Education and Training (IACET-USA)

Haward Technology is an Authorized Training Provider by the International Accreditors for Continuing Education and Training (IACET), 2201 Cooperative Way, Suite 600, Herndon, VA 20171, USA. In obtaining this authority, Haward Technology has demonstrated that it complies with the **ANSI/IACET 2018-1 Standard** which is widely recognized as the standard of good practice internationally. As a result of our Authorized Provider membership status, Haward Technology is authorized to offer IACET CEUs for its programs that qualify under the **ANSI/IACET 2018-1 Standard**.

Haward Technology's courses meet the professional certification and continuing education requirements for participants seeking **Continuing Education Units** (CEUs) in accordance with the rules & regulations of the International Accreditors for Continuing Education & Training (IACET). IACET is an international authority that evaluates programs according to strict, research-based criteria and guidelines. The CEU is an internationally accepted uniform unit of measurement in qualified courses of continuing education.

Haward Technology Middle East will award **3.5 CEUs** (Continuing Education Units) or **35 PDHs** (Professional Development Hours) for participants who completed the total tuition hours of this program. One CEU is equivalent to ten Professional Development Hours (PDHs) or ten contact hours of the participation in and completion of Haward Technology programs. A permanent record of a participant's involvement and awarding of CEU will be maintained by Haward Technology. Haward Technology will provide a copy of the participant's CEU and PDH Transcript of Records upon request.

Course Instructor(s)

This course will be conducted by the following instructor(s). However, we have the right to change the course instructor(s) prior to the course date and inform participants accordingly:



Dr. Chris Le Roux, PhD, M.Com, B.Com (Hons), PMP, Industrial Psychologist (HPCSA Reg.), PMI-ATP Instructor PMI-PMP, PMI-CAPM Instructor is a **Senior Management Consultant & Project Management Professional** with over **30 years** of combined engineering, managerial, consulting, counseling, and international training experience across Africa, the Middle East, the Gulf region, and Europe. His expertise lies extensively in the areas of **Project & Contracts** Management Skills, **Project & Construction** Management, **Project** Planning, Scheduling, Cost Control, and Earned Value Management, **Project** Management (**Predictive**, **Agile**, and **Hybrid**), **PMO** setup and governance, Project Delivery & Governance Framework, **Project** Management Practices, **Project** Management Disciplines, **Risk** and **Contract** Management (including contract development, tendering, dispute resolution, and claims), **Risk** Identification Tools & Techniques, **Project** Life Cycle, **Stakeholder Management** and **Communication**, **Performance Coaching** and **Difficult Conversations**, **Project Management** Processes, **Project Integration** Management, **Project** Management Plan, **Project Work** Monitoring & Control, **Project Scope** Management, **Project Time** Management, **Project Cost** Management, **Project Quality** Management, **Quality** Assurance, **Project Human Resource** Management, **Project Communications** Management, **Leadership Orientation** Programme, **Leadership & Team** Development, Psychology of **Leadership**, **Interpersonal Skills & Teamwork**, **Coaching & Mentoring**, **Innovation & Creativity**, **Leadership & Performance** Management, **Leadership Communication**, **Leadership Excellence** for Senior Management, **Supervisory**, **Leadership**, **Coaching & Mentoring**, **Leadership**, **Communications** & Interpersonal Skills, Administrative Leadership Skills, **Office Management & Administration** Skills, **Contract** Management, **Tender** Development, **Contract** Standards & Laws, **Dispute Resolution** & **Risk** Identification, Myers-Briggs Type Indicator (**MBTI**), **Organization** Development Consultation, Advanced Debriefing of **Emotional** Trauma, **Interpersonal Motivation**, **Model Based Interviewing**, **Coaching & Motivation**, **Creative Thinking & Problem-Solving** Techniques, **Emotional Intelligence** and **Resilience**, **Presentation** Skills, **Communication & Interpersonal** Skills, Effective **Communication & Influencing** Skills, Effective **Business Writing Skills**, **Writing** Business Documents, **Business Writing** (Memo & Report Writing), Controlling Your **Time & Managing Stress**, **Crisis** Management and **Decision-Making Under Pressure**; and **Customer Experience**, **Service Excellence**, and **Negotiation Skills**, Strategic **Human Resources** Management, **Change** Management and **Organizational** Development, **Human Capital** and **Talent** Management (succession planning, performance management, competency frameworks, and behavioral assessment), **Strategic Planning** and **Execution**, Project **Risk** Analysis & Risk Management, Global Diverse & Virtual Teams Operation, Exceeding **Customer** Expectations, **Corporate Governance** Best Practice, **Business Performance** Management & Improvement, Building Environment of **Trust & Commitment**, **Win-Win Negotiation** Strategies, **Quality Improvement & Resource** Optimization, Neuro Linguistic Programming (**NLP**), **Personal Resilience** Developing, Effective Role Modelling & Development, Managing Dynamic Work Environments, Organizational Development, **Career** Management, Situation & Behaviour Analysis, Interpersonal **Motivation** Skills, **Inventory** Management and **Financial** Administration. Further, he has also led or supported Training Needs Analyses **(TNA)**, large-scale capability development programs, and leadership pipelines for technical, operational, and graduate employees. He is also well-versed in Water Supply System Security, Vulnerability & Terrorism, Integrated Security Systems, Incident Threat Characterization & Analysis, Physical Security Systems, Security Crisis, Security Emergency Plan, Command & Control System, Preventive Actions and Situation Analysis.

During his career life, Dr. Le Roux has gained his academic and field experience through his various significant positions and dedication as the **Training & Development General Manager**, **Departmental Head (Electrical)**, **Project Manager**, **Account Manager**, **Commercial Sales Manager**, **Manager**, **Sales Engineer**, **Project Specialist**, **Psychology Practitioner**, **Senior Consultant/Trainer**, **Business Consultant**, **Assistant Chief Education Specialist**, **ASI Coordinator**, **Part-time Lecturer/Trainer**, **PMP & Scrum Trainer**, **Assessor & Moderator**, **Team Leader**, **Departmental Head**, **Senior HR Consultant**, **Senior Lecturer / Academic Supervisor**, **Technical Instructor/Qualifying Technician**, **Apprentice Electrician: Signals**, **International Trainer**, and **Part-Time Electrician** from various companies and universities such as the South African Railway (SAR), Department of Education & Culture, **ESKOM**, Logistic Technologies (Pty. Ltd), Human Development: Consulting Psychologies (HDCP) & IFS, Mincon, Eagle Support Africa, Sprout Consulting, UKZN, Grey Campus, Classis Seminars and CBM Training.

Dr. Le Roux has a **PhD** in **Leadership** in **Performance & Change**, a **Master's** degree in **Human Resource Management**, a **Bachelor's** degree (with Honours) in **Industrial Psychology**, a National Higher Diploma and a National Technical Diploma in **Qualified Electrical & Mechanical Engineering** from **Germiston College**, **South Africa**. Further, he is a **Certified Project Management Professional** (**PMP**)**,** a **PMI Authorized Training Partner** (**ATP**) **Instructor**, a **Certified Associate** in **Project Management** (**PMI-CAPM**), a **Certified Scrum Master Trainer** by the VMEdu, a **Certified Instructor/Trainer** and a **Certified Internal Verifier/Assessor/Trainer** by the **Institute of Leadership & Management** (**ILM**). Moreover, he is a **Registered Industrial Psychologist** by the Health Professions Council of South Africa (HPCSA), a **Registered Educator** by the South African Council for Educators (SACE) and a **Registered Facilitator**, **Assessor & Moderator** with Education, Training and Development Practices (ETDP) SETA. He has further delivered numerous trainings, courses, seminars, conferences and workshops globally.

Training Methodology

Our courses employ an interactive, learner-centred methodology that integrates theoretical knowledge with practical application. The training is delivered through a suitable combination of some or all of the following methods, selected according to the course content and learning objectives:

- Instructor-led presentations and facilitated discussions
- Practical workshops and participant presentations
- Hands-on exercises and real-world case studies
- Equipment demonstrations and technical drawings
- Hardware- and software-based simulations
- Gamification & Role Play in soft-skills courses only
- Virtual Reality (VR) and Augmented Reality (AR)
- Instructional videos and other relevant training resources

This blended approach encourages active participation, strengthens practical skills and supports the effective application of acquired knowledge in the workplace.

Learning Design & Customization

This course can be customized to the exact requirements of clients. Haward Technology is so proud of our huge capabilities in tailoring our courses to the training needs of our valued clients.

Course Program

The following program is planned for this course. However, the course instructor(s) may modify this program before or during the course for technical reasons with no prior notice to participants. Nevertheless, the course objectives will always be met:

Day 1

0730 – 0800	*Registration & Coffee*
0800 – 0815	*Welcome & Introduction*
0815 – 0830	***PRE-TEST***
0830 – 0930	***Lesson 1: Introduction*** *About Your Instructor • About This Course • About the PMP® Certification • About the Exam • Question Types*
0930 – 0945	*Break*
0945 – 1230	***Lesson 2: The Big Picture*** *Lesson Introduction • PMP® Exam Domains • What is a Project? • Life Cycles and Development Approaches • An Introduction to Governance • Defining Success Metrics • Defining Governance Escalation Paths and Thresholds •*
1230 – 1330	*Lunch*
1330 – 1415	***Lesson 3: Stakeholders, Vision & Communication*** *Lesson Introduction • Identifying and Understanding Stakeholders • Analyzing Stakeholders • Categorizing Stakeholders • Identifying Stakeholders' Expectations • Identifying Internal and External Stakeholders*

1415 – 1430	*Break*
1430 – 1550	***Lesson 3: Stakeholders, Vision & Communication (cont'd)*** *Developing a Common Vision • Promoting the Shared Vision • Keeping the Project Vision Current • Break Down Situations to Identify the Root Cause of a Misunderstanding of the Project Vision • Planning and Managing Communication • Promoting Transparency and Collaboration/Establishing a Feedback Loop/Understanding Reporting Requirements*
1550 – 1600	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1600	*End of Day One*

Day 2

0730 – 0930	***Lesson 3: Stakeholders, Vision & Communication (cont'd)*** *Creating Reports Aligned with Sponsor and Stakeholder Expectations/Supporting Reporting and Governance Processes • Aligning and Managing Stakeholder Expectations • Facilitating Discussions to Align Expectations • Organizing and Acting on Mentoring Opportunities • Aligning and Maintaining Outcomes to Customer Expectations • Monitoring Customer Satisfaction and Expectations and Responding as Needed*
0930 – 0945	*Break*
0945 – 1230	***Lesson 3: Stakeholders, Vision & Communication (cont'd)*** *Analyzing and Tailoring Communication to Meet Stakeholder Needs • Executing the Stakeholder Engagement Plan • Optimizing Alignment Among Stakeholder Needs, Expectations, and Project Objectives • Building Trust and Influencing Stakeholders to Accomplish Project Objectives*
1230 – 1330	*Lunch*
1330 – 1415	***Lesson 4: Team, Conflict & Knowledge*** *Lesson Introduction • Leading and Structuring the Team • Establishing Expectations at the Team Level • Determining Appropriate Leadership Style • Empowering the Team • Representing the Team's Voice • Supporting Diversity and Inclusion • Solving Problems*
1415 – 1430	*Break*
1430 – 1550	***Lesson 4: Team, Conflict & Knowledge (cont'd)*** *Managing Conflict • Implementing an Agreed-on Resolution Strategy • Communicating Conflict/Management Principles with the Team and External Stakeholders • Establishing an Environment That Fosters Adherence to Common Ground Rules/Managing and Rectifying Group Rule Violations • Ensure Knowledge Transfer • Gathering Knowledge • Fostering an Environment for Knowledge Transfer*
1550 – 1600	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1600	*End of Day Two*

Day 3

0730 – 0930	***Lesson 5: Core Planning: Scope, Value, Resources, Finance & Risk*** *Lesson Introduction • Developing Scope and Value Orientation • Defining Project Scope • Obtaining Stakeholder Agreement on Project Scope • Breaking Down Project Scope • Identifying Value Components with Key Stakeholders • Prioritizing Work Based on Value and Stakeholder Feedback • Assessing Opportunities to Deliver Value Incrementally/Examining Business Value throughout the Project • Verifying a Measurement System is in Place to Track Benefits • Evaluating Delivery Options to Demonstrate Value • Risk and Compliance Foundations • Confirming Project Compliance Requirements/Classifying Compliance Categories • Determining Potential Threats to Compliance*
0930 – 0945	*Break*
0945 – 1230	***Lesson 5: Core Planning: Scope, Value, Resources, Finance & Risk (cont'd)*** *Using Methods to Support Compliance • Analyzing the Consequences of Noncompliance/Determining the Necessary Approach and Actions to Address Compliance Needs • Measuring the Extent to Which the Project is in Compliance • Planning and Managing Finance • Analyzing Project Financial Needs • Quantifying Risk and Contingency Financial Allocations • Planning Spend Tracking throughout the Project Life Cycle • Planning Financial Reporting • Anticipating Future Financial Challenges • Monitoring Financial Variations and Working with the Governance Process • Managing Financial Reserve • Planning and Managing Resources*
1230 – 1330	*Lunch*
1330 – 1415	***Lesson 6: Integrated Planning: Method, Plan, Schedule, Quality & Procurement*** *Lesson Introduction • Developing an Integrated Project Management Plan and Plan Delivery • Assessing Project Needs, Complexity, and Magnitude • Recommending a Project Management Approach • Determining Critical Information Requirements/Recommending a Project Execution Strategy • Creating an Integrated Project Management Plan/Maintaining an Integrated Project Management Plan/Collecting and Analyzing Data to Make Informed Project Decisions • Assessing Consolidated Project Plans for Dependencies, Gaps and Continued Business Value • Estimating Work Effort and Resource Requirements • Planning And Managing the Schedule*
1415 – 1430	*Break*
1430 – 1550	***Lesson 6: Integrated Planning: Method, Plan, Schedule, Quality & Procurement (cont'd)*** *Estimating Project Tasks • Utilizing Benchmarks and Historical Data • Creating a Project Schedule • Coordinating with Other Projects and Operations • Baselining Your Project Schedule • Executing the Schedule Management Plan • Analyzing Schedule Variation • Planning and Optimizing the Quality of Products and Deliverables*
1550 – 1600	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1600	*End of Day Three*

Day 4

0730 – 0930	***Lesson 6: Integrated Planning: Method, Plan, Schedule, Quality & Procurement (cont'd)*** *Gathering Quality Requirements for Project Deliverables • Planning Quality Processes and Tools • Executing a Quality Management Plan • Ensuring Regulatory Compliance • Managing Cost of Quality and Sustainability • Conducting Ongoing Quality Reviews • Implementing Continuous Improvement • Planning and Managing Procurement • Planning Procurement*
0930 – 0945	*Break*
0945 – 1230	***Lesson 6: Integrated Planning: Method, Plan, Schedule, Quality & Procurement (cont'd)*** *Planning and Managing the Procurement Strategy • Selecting Preferred Contract Types • Developing a Delivery Solution • Participating in Agreement Negotiations/Determine a Negotiation Strategy • Executing the Procurement Management Plan • Managing Suppliers and Contracts • Evaluating Vendor Performance • Verifying That Procurement Agreement Objectives are Met*
1230 – 1330	*Lunch*
1330 – 1415	***Lesson 7: Execution, Monitoring, Change & Impediments*** *Lesson Introduction • Evaluating Project Status and Managing Artifacts • Assessing Current Progress • Measuring, Analyzing, and Updating Project Metrics • Communicating Project Status • Planning and Controlling Changes • Executing the Change Control Process • Communicating the Status of Proposed Changes • Implementing Approved Project Changes*
1415 – 1430	*Break*
1430 – 1550	***Lesson 7: Execution, Monitoring, Change & Impediments (cont'd)*** *Updating Project Documentation to Reflect Changes • Removing Impediments and Managing Issues • Evaluating the Impact of Impediments • Prioritizing and Highlighting Impediments • Determining and Applying an Intervention Strategy to Remove or Minimize Impediments • Recognizing When a Risk Becomes an Issue • Collaborating with Relevant Stakeholders on an Approach to Resolve the Issues • Reassessing Continually to Help Ensure Impediments, Obstacles, and Blockers are Being Addressed*
1550 – 1600	***Recap*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Topics that were Discussed Today and Advise Them of the Topics to be Discussed Tomorrow*
1600	*End of Day Three*

Day 5

0730 – 0930	***Lesson 8: Business Environment Dynamics, Continuous Improvement & Closure*** *Lesson Introduction • Evaluating External Business Environment Changes • Surveying Changes to the External Business Environment/Assessing and Prioritizing the Impact on Project Scope and Backlog Based on Changes/Continually Reviewing the External Business Environment • Supporting Organizational Change • Assessing Organizational Culture*
0930 – 0945	*Break*
0945 – 1230	***Lesson 8: Business Environment Dynamics, Continuous Improvement & Closure (cont'd)*** *Evaluating the Impact of Organizational Change on the Project and Determining Required Action • Continuous Improvement • Utilizing Lessons Learned/Helping Ensure Continuous Improvement Processes are Updated • Updating Organizational Process Assets • Managing Closures*

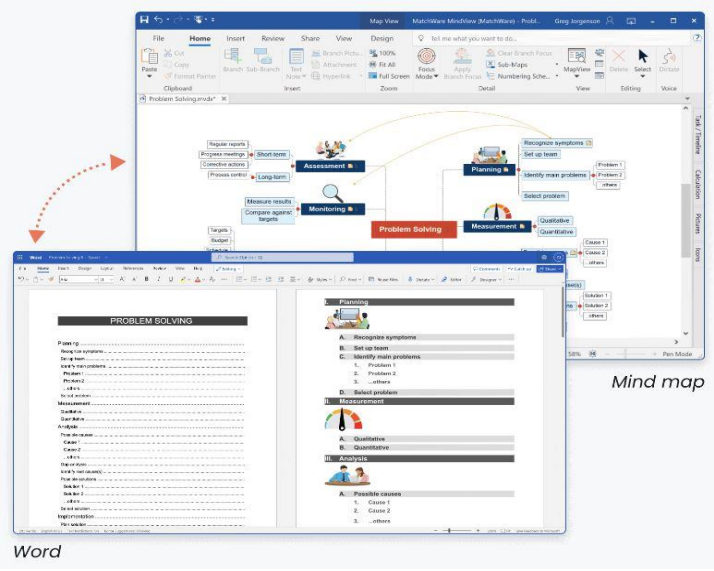
1230 – 1330	*Lunch*
1330 – 1415	***Lesson 8: Business Environment Dynamics, Continuous Improvement & Closure (cont'd)*** *Determining Criteria to Successfully Close the Project or Phase • Validating Readiness for Transition • Obtaining Project Stakeholder Approval of Project Completion • Concluding Activities to Close the Project or Phase*
1415 – 1430	*Break*
1430 – 1530	***Lesson 9*** *Step 1: Be Consistent and Active • Step 2: Use the Right Mix of Study Resources • Step 3: Think Like a Project Manager • Step 4: Building Critical Thinking Skills • Step 5: Simulate the Real Exam Experience • Step 6: Expect Your Motivation to Fluctuate • Step 7: Decide Where to Take Your Exam • Good luck on the Exam!*
1530 – 1545	***Course Conclusion*** *Using this Course Overview, the Instructor(s) will Brief Participants about the Course Topics that were Covered During the Coursed*
1545 – 1600	***POST-TEST***
1600	*End of Course*

MOCK Exam

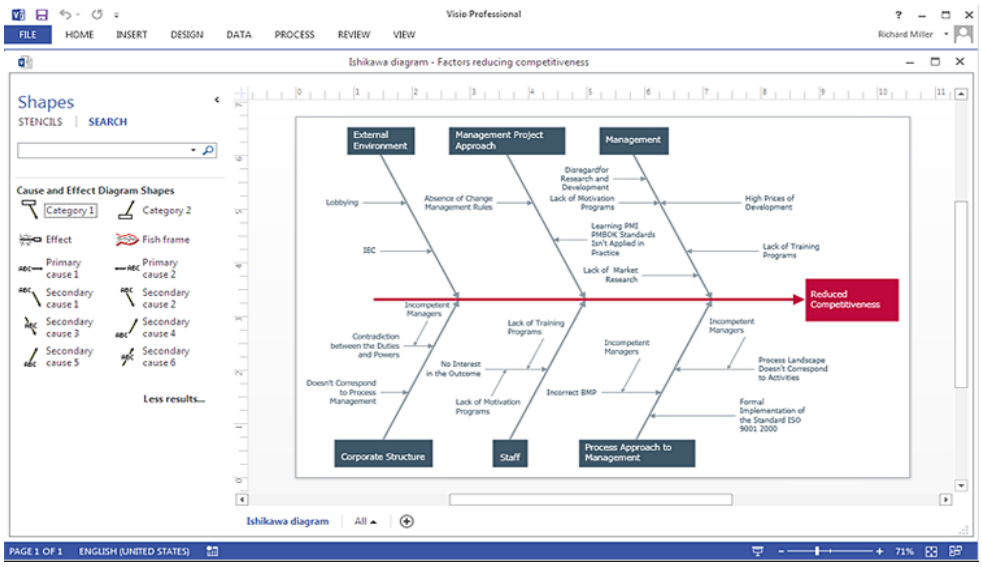
Upon the completion of the course, participants have to sit for a MOCK Examination similar to the exam of the Certification Body through Haward's Portal. Each participant will be given a username and password to log in Haward's Portal for the MOCK exam during the 60 days following the course completion. Each participant has only one trial for the MOCK exam within this 60-day examination window. Hence, you have to prepare yourself very well before starting your MOCK exam as this exam is a simulation to the one of the Certification Body.

Software Tools Demonstration

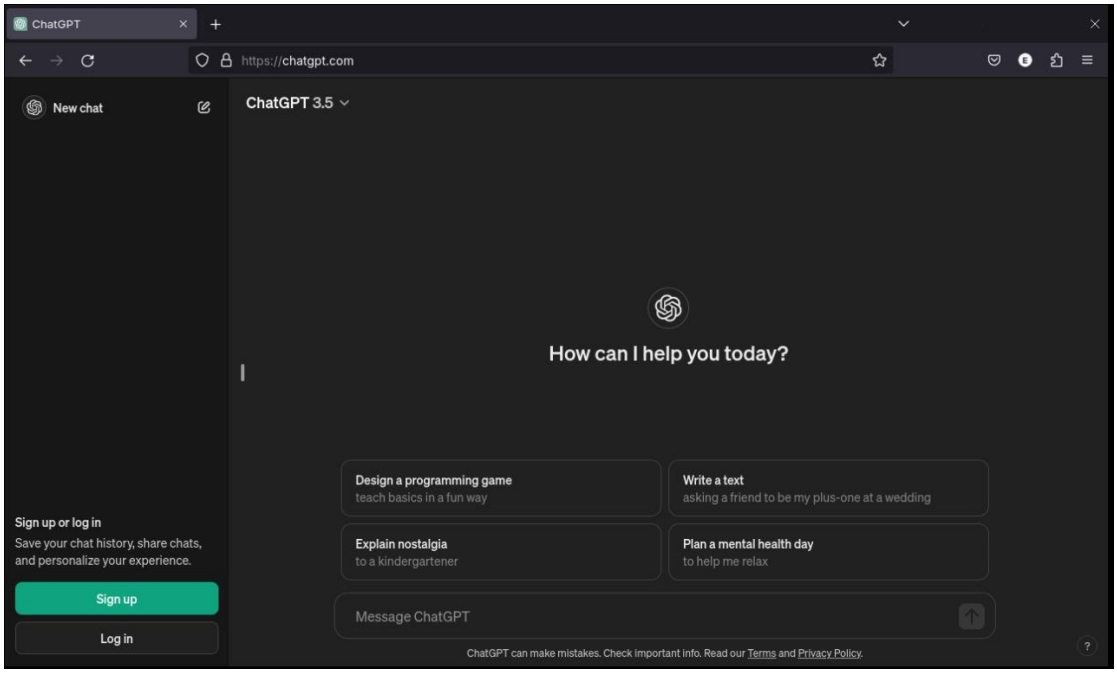
Practical sessions will be demonstrated through software tools during the course for delegates. Delegates will have an opportunity to understand the exercises using the "Mindview Software", "Visio Software", "ChatGPT" and "PMI Infinity".



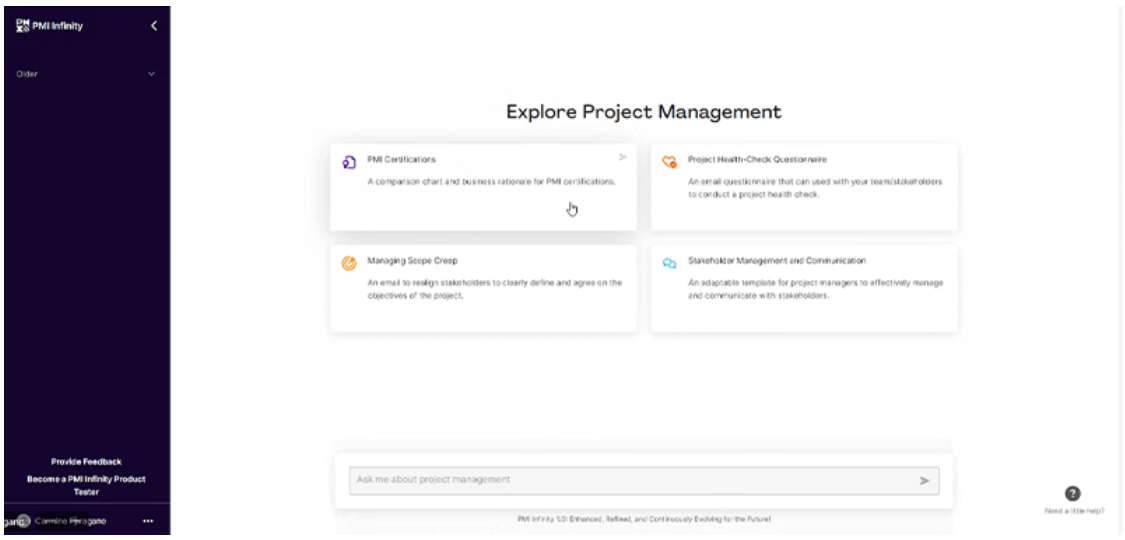
Mindview Software



Visio Software



ChatGPT Software



PMI Infinity

Course Coordinator

Jaryl Castillo, Tel: +974 6652 9196, Email: jaryl@haward.org